# Captioning Your Own YouTube Content

## A suggested workflow

### How to create an auto caption file

1. Upload video to YouTube
2. Watch video with the Transcribe Audio feature turned on
3. In the My Videos list, click on the edit button for the appropriate video
4. Click on the Captions and Subtitles tab
5. Click the Download button next to the English: Machine Transcription link
6. Open the downloaded file and make any corrections needed
	1. Use a plain text editor like Notepad or TextEdit
	2. Leave the time stamps in the file (correct if needed) and save with .srt extension

### How to add captions to video

1. If using the working script or a transcript, ensure file is saved in .txt format. Add a blank line after any couplet of lines that should stay together in the captioning
2. In the Captions and Subtitles tab on your YouTube video, click the Add New Captions or Transcript button
3. Click the Browse button to locate your caption file
4. Select whether it’s a caption file (has time stamps, is saved in .srt format) or a transcript (no time stamps, is saved in .txt format) that Google will auto-synchronize
5. Select the language spoken in the video
6. Click the Upload File button
7. **Preview your video**. Make any changes necessary