

# How to get on a waitlist

**Step 1:** Click on the drop down menu next to the selected course under **Action** and then select **Waitlist**.

**Note:** If there aren't any options under **Action**, there isn't a waitlist option available to you.

## Registration Add Errors

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Closed - 0 Waitlisted	None	8788	PSY	201	0	Undergraduate	4.000	Graded		General Psychology

## Add Classes Worksheet

### CRNs

Submit Changes

Class Search

Reset

**Step 2:** Click on **Submit Changes**

**Note:** After you click on **Submit Changes**, be sure the class lists you as waitlisted. Check your SOU student email everyday. If you move from the waitlist into the course, you will be sent an email asking you to register for the course. You have 24 hours to do so or your spot in the course will be given to the next student on the waitlist.