

BUSINESS SERVICES – ACCOUNTING

1250 Siskiyou Blvd, Ashland, Oregon 97520
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APPLICATION TO **DELETE** SPECIAL FEE 2020-21

This form must have the appropriate Director's signature and be submitted to your Service Accountant by February 24, 2020. The deleted fees will be effective Summer Term 2020.

Date of Application: _____ Department: _____

Course Prefix, Number, and Title: _____ <Or>

Title for Non-Academic Fee: _____

Index Code: _____ Detail Code: F _____ <Or> N _____

Reason for request to delete fee:

Contact information:

Name: _____ Phone number: _____

Signatures

Director: _____ Date: _____

Service Accountant Review: _____ Date: _____

If you would like guidance in completing the form correctly, your Service Accountant has been trained to help you with this process. Special Fees forms are due to your Service Accountant **by February 24, 2020.**