

Business Services Exploring Banner Screens

Forms & Reports

Business Services
July 1, 2015

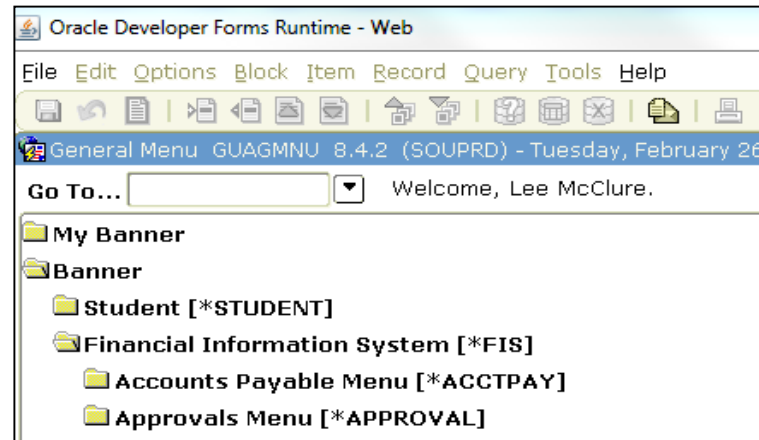
Banner Screens

FIS Screen	Name
"Elements" and their Hierarchy	
FTVACCT	Account Code Validation
FTVACCI	Account Index Code Validation
FTVFUND	Fund Code Validation
FTVORG	Organization Code Validation Form - Finance
FTIACHT	Account Hierarchy Query
FTIFNDH	Fund code heirarchy
FTIORGH	Org code heirarchy
FGRACHT	Account Hierarchy report
FGRACCI	Index Code Hierarchy report
FGRFNDH	Fund Code Hierarchy report
FGRORGH	Org Code Hierarchy report
Journal voucher entry and look up screens:	
FGAJVCD	Journal Voucher Entry
FGIJVCD	List of Suspended Journal Vouchers
FOAUAPP	User Approval
FOAAINP	Document Approval
FGIDOCR	Document Retrieval Inquiry

FIS Screen	Name
Overview of budgets and activity screens:	
FWITBAL	General Ledger Trial Balance Form
FWITBSR	Trial Balance Summary Form
FWIBDST	Organization Budget Status Form
FWIBDSR	Executive Summary Form
FGRODTH	Detail Transaction Report
Grant screens:	
FRIGITD	Grant Inception to Date
FRRGITD	Grant Inception to Date Report

1. Element lookup and hierarchies
2. JVs from creation to posting
3. Budget vs Actuals – Balance Sheet and Operating Ledger
4. Grant and projects overview and detail – across fiscal years
5. FIS Banner Screens Re-named 1/1/19
Replace “W” in code with “G”
(Custom W-forms gone in Banner 9x)

Terminology and Tools



- All of these screens can be reached by typing the screen name in the GO TO box.
- If you enter a form and it first goes to the screen called “Process Submission Controls”, or GJAPCTL, it is a Reports.

Additional training to run, print and export reports can be found here:

http://www.inside.sou.edu/it/banner/banner_reports.html

1. “Elements” and their Hierarchy

These screens will help you find active elements and see how they fit into the hierarchy.

	FIS Screen	Name	What	What will it tell you?	Balance Sheet (BS) or Operating Ledger(OL)
1		"Elements" and their Hierarchy			
a	FTVACCT	Account Code Validation	inquiry	View and search by Code number or description; Check status; find termination dates	
	FTVACCI	Account Index Code Validation	inquiry	"	
	FTVFUND	Fund Code Validation	inquiry	"	
	FTVORGN	Organization Code Validation Form - Finance	inquiry	"	
b	FTIACHT	Account Hierarchy Query	inquiry	Displays the hierarchy for a specific Code	
	FTIFNDH	Fund code heirarchy	inquiry	"	
	FTIORGH	Org code heirarchy	inquiry	"	
c	FGRACHT	Account Hierarchy report	GJAPCTL	Displays the hierarchy for a specified Codes	
	FGRACCI	Index Code Hierarchy report	GJAPCTL	"	
	FGRFNDH	Fund Code Hierarchy report	GJAPCTL	"	
	FGRORGH	Org Code Hierarchy report	GJAPCTL	"	

- Find and validate a code
- View hierarchy for a code
- See and print full hierarchy by element

1. “Elements”

a. Code Validation Screens

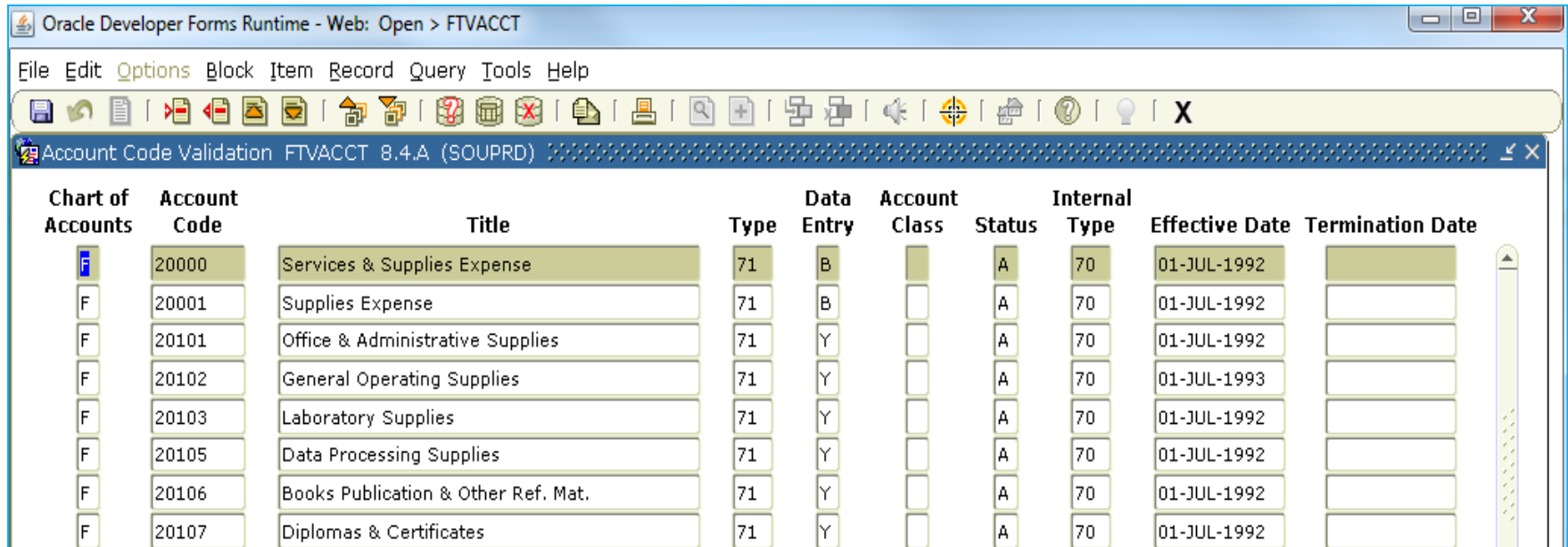


Chart of Accounts	Account Code	Title	Type	Data Entry	Account Class	Status	Internal Type	Effective Date	Termination Date
F	20000	Services & Supplies Expense	71	B		A	70	01-JUL-1992	
F	20001	Supplies Expense	71	B		A	70	01-JUL-1992	
F	20101	Office & Administrative Supplies	71	Y		A	70	01-JUL-1992	
F	20102	General Operating Supplies	71	Y		A	70	01-JUL-1993	
F	20103	Laboratory Supplies	71	Y		A	70	01-JUL-1992	
F	20105	Data Processing Supplies	71	Y		A	70	01-JUL-1992	
F	20106	Books Publication & Other Ref. Mat.	71	Y		A	70	01-JUL-1992	
F	20107	Diplomas & Certificates	71	Y		A	70	01-JUL-1992	

- ▶ Use the FTV screens to find a Code.
- ▶ You can search by any category in a column.
- ▶ This example is for Account Codes.

Terminology and Tools

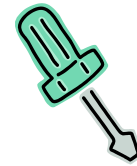


Chart of Accounts.. F is for SOU

Type Level II code Type

Data Entry B means you cannot enter data to this “element”

Y means you can!

Status.....A means active

I means inactive

Internal Type..... Level I code Type

Effective Date.....The date this “element” was created.

Termination Date...The date this “element” was inactivated.


F5 Initiates a query/search

F6 Executes a query/search.


% A wildcard used for searches

search

result



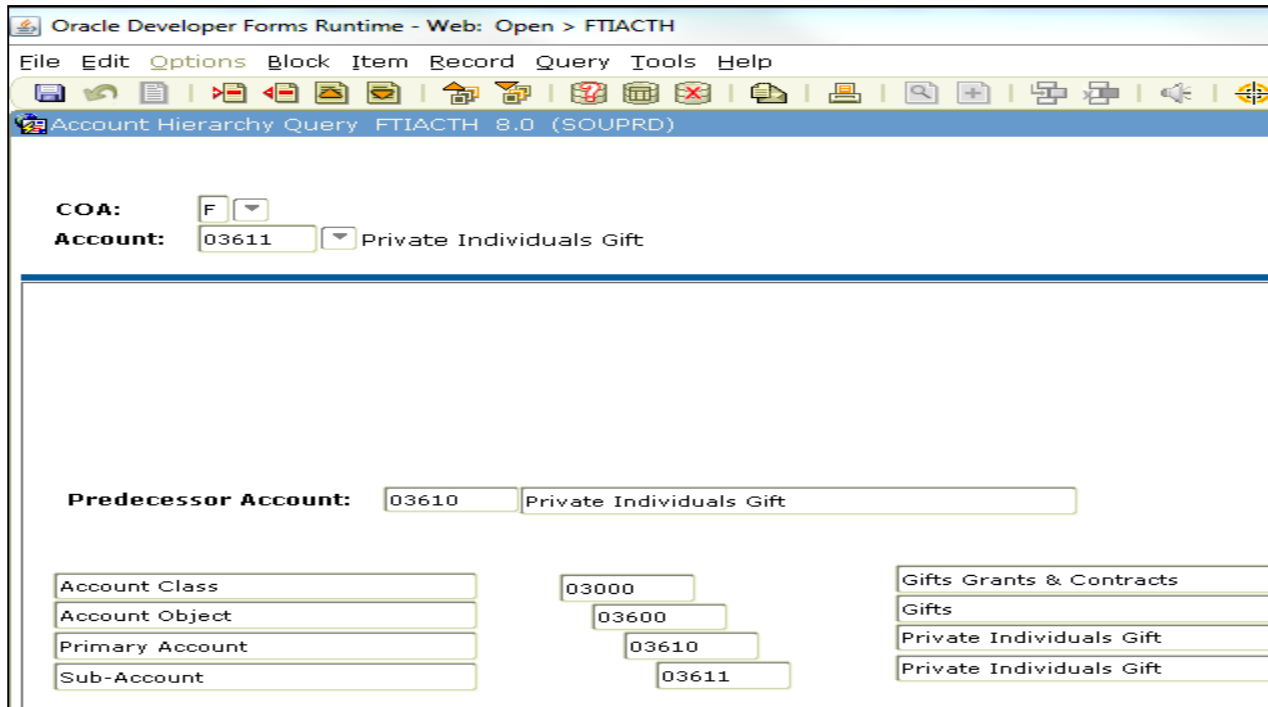
Account Code	Title
2%	%Computer%



Account Code	Title
22032	Computer (Noncapitalized)
	Computer Conferencing Fee

1. “Elements”

b. Hierarchy Query Screens



Oracle Developer Forms Runtime - Web: Open > FTIACTH

File Edit Options Block Item Record Query Tools Help

Account Hierarchy Query FTIACTH 8.0 (SOUPRD)

COA: F

Account: 03611 Private Individuals Gift

Predecessor Account: 03610 Private Individuals Gift

Account Class	Account Object	Primary Account	Sub-Account
		03000	
		03600	
		03610	
		03611	

Gifts Grants & Contracts
Gifts
Private Individuals Gift
Private Individuals Gift

These FTI screens are not used often.

1. “Elements”

c. Hierarchy Reports

Step one: type in parameters...

Process Submission Controls GJAPCTL 8.2 (SOUPRD)

Process: FGRACTH Account Hierarchy Report Parameter Set:

Printer Control

Printer: DATABASE Special Print: Lines: 55 Submit Time:

Parameter Values

Number	Parameters	Values
01	Chart of Accounts	F
02	As of Date (DD-MON-YYYY)	27-FEB-2013
03	Account Type	
04	Active/Inactive Indicator	A

LENGTH: 1 TYPE: Character O/R: Required M/S: Single
Enter [A]ctive, [I]nactive, or [B]oth. Defaults to B if left blank.

Submission

☒ Save Parameter Set as Name: Description: ☐ Hold ☒ Submit

Save Entered Parameters; CHECK to save.
Record: 1/1 <OSC>

1. "Elements"

c. Hierarchy Reports

Step two: View report output

Saved Output Review GJIREVO 8.4.2 (SOUPRD)

Process: FGRACTH Account Hierarchy Report Beginning Date Saved:
Number: 285525 File Name: moclurel_fgracth_285525.lis Lines: 2,387

REPORT FGRACTH SOUTHERN OREGON UNIVERSITY RUN DATE: 02/27/2013
CHART: F Account Hierarchy Report TIME: 08:56 AM
AS OF 27-FEB-2013 PAGE: 26

TYP	ACCOUNT	DESCRIPTION	DATA ENTRY	STATUS	POOL ACCT	***** DATES ***** EFF TERM NEXT CHANGE
	10951	Graduate Assistant Fee Remissions	Y	A		01-JUL-2007 31-DEC-2099
	10952	Grad Assist Fee Remission Subsidy	Y	A		01-JUL-2007 31-DEC-2099
	10953	Grad Asst Fee Remis Subsidy-Summer	Y	A		01-JUL-2007 31-DEC-2099
	70	General Expense				01-JUL-1992 31-DEC-2099
	71	Service & Supplies				01-JUL-1992 31-DEC-2099
	20000	Services & Supplies Expense	B	A		01-JUL-1992 31-DEC-2099
	20001	Supplies Expense	B	A		01-JUL-1992 31-DEC-2099
	20101	Office & Administrative Supplies	Y	A		01-JUL-1992 31-DEC-2099
	20102	General Operating Supplies	Y	A		01-JUL-1993 31-DEC-2099
	20103	Laboratory Supplies	Y	A		01-JUL-1992 31-DEC-2099
	20105	Data Processing Supplies	Y	A		01-JUL-1992 31-DEC-2099

Level 1

Level 2

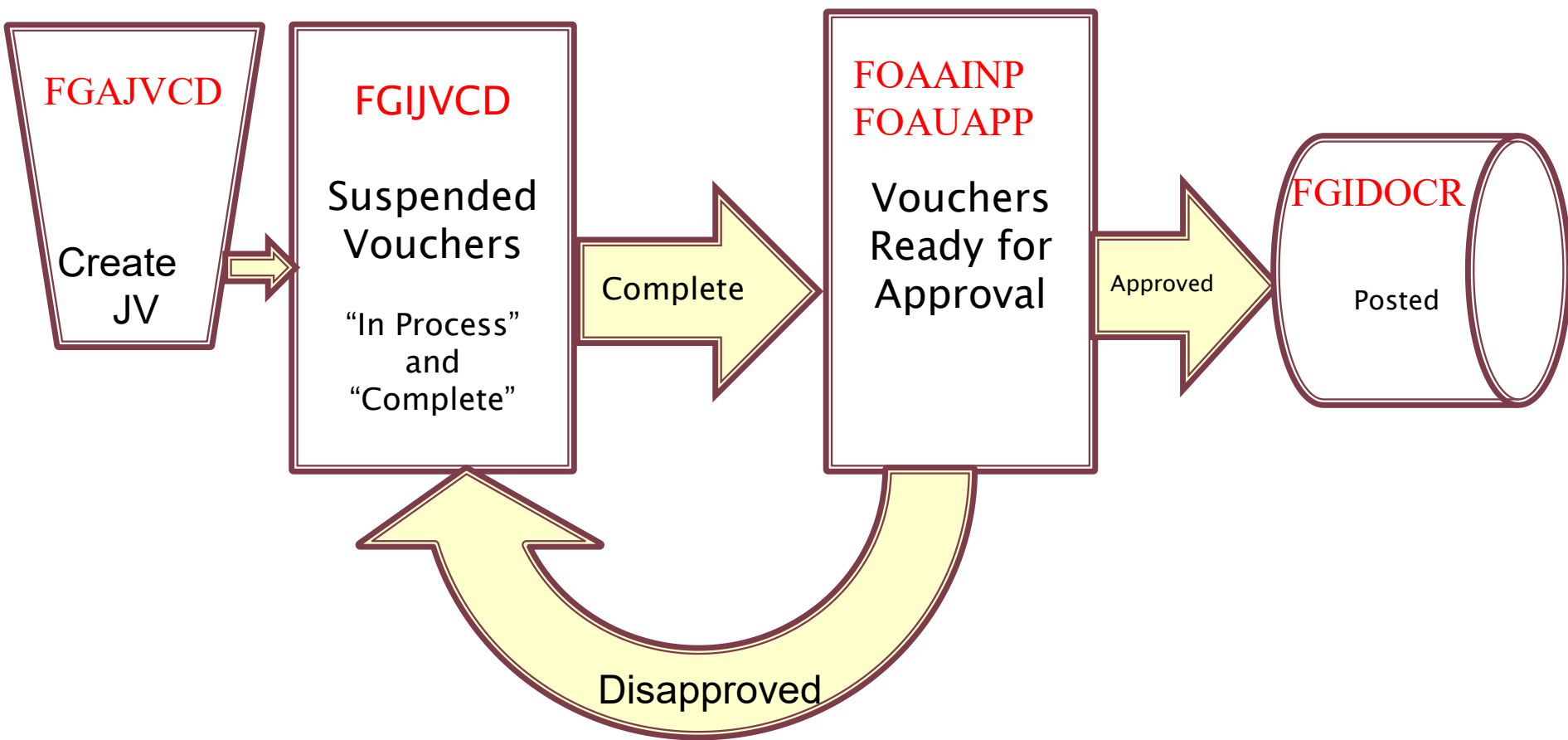
2. Journal Voucher Screens

These screens help find JVs that are posted or in progress.

2		FIS Screen	Name	What	What will it tell you?	Balance Sheet (BS) or Operating Ledger(OL)
a	Journal voucher entry and look up screens:					
	FGAJVCD	Journal Voucher Entry	Entry	Enter a JV or start here to look up <u>unposted JVs</u>		
b	FGIJVCD	List of Suspended Journal Vouchers	inquiry	Search for <u>complete and incomplete unposted JVs</u> by Status, Description, Amount or Doc no.		
	FOAUAPP	User Approval	Entry	Find and view JVs that are <u>complete but not yet posted</u> . Search by the maker of the JV by Banner User ID.		
c	FOAAINP	Document Approval	Entry	Find and view JVs that are <u>complete but not yet posted</u> . Search by the Document No. This also shows who will need to approve the JV.		
	FGIDOCR	Document Retrieval Inquiry	inquiry	Use to find and view a <u>posted JV</u> . Best if you know the Doc no. Can search by Description and Transaction date, too.		

- a. JVs in progress
- b. JVs complete but not posted
- c. JVs posted

2. Journal Voucher Screens



3. Budget and Actuals Screens

3

a {
b {
c {

FIS Screen	Name	What	What will it tell you?	Balance Sheet (BS) or Operating Ledger(OL)
Overview of budgets and activity screens:				
FWITBAL	General Ledger Trial Balance Form	inquiry	Fund beginning and Ending Balances. Can drill down to detail by Document	BS
FWITBSR	Trial Balance Summary Form	inquiry	Summary Fund Balance by acct by fund	BS
FWIBDST	Organization Budget Status Form	inquiry	Budget and Actuals by index,fund,org etc. Can drill down to detail by Document	OL
FWIBDSR	Executive Summary Form	inquiry	Can inquire by fund or account type	OL
FGRODTH	Detail Transaction Report	GJAPCTL	Can view detail by fund, fund range, index etc for specific fiscal years. Can be narrowed by specific date ranges.	OL

- Balance Sheet view of Budget vs Actuals
- Operating Ledger view of Budget vs Actuals
- Operating Ledger report of details

Terminology and Tools



For Balance Sheet screens...

- **You must know the Fund Code.**
 - if you know your Index, go to the FWIBDST screen, type in the Index and the Fund will display.
- **Fund 001000**
 - holds most of the Budgeted Operations activity so the information is very aggregated.
- **Beginning and Ending Balances**
 - show the amounts at the start and end of the Fiscal Year and Fiscal Period you select.
- **Remember**
 - Assets are normally a DEBIT balance
 - Liabilities are normally a CREDIT balance
 - An “*” on the right indicates an abnormal balance.

Parameters

FWITBAL

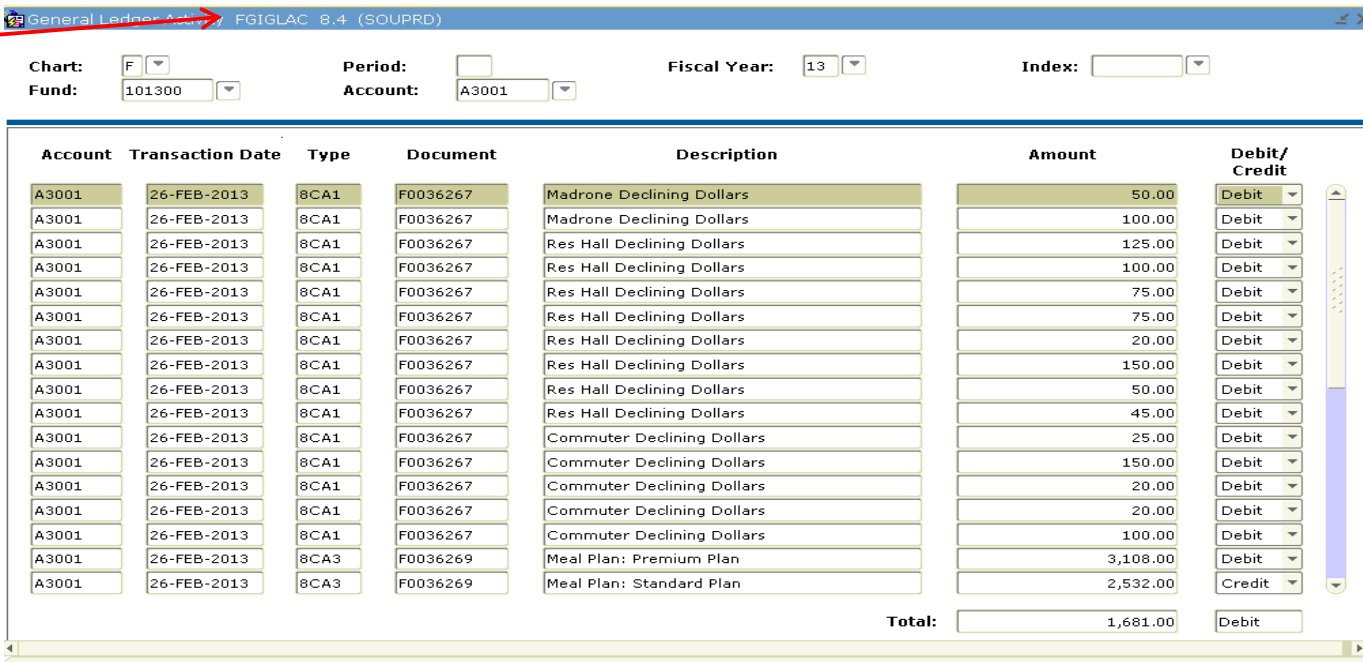
3. Budget and Actuals Screens

a. Balance Sheet Views

FWITBAL allows you to drill down to Document level detail.

- Highlight an account row, click Options, choose General Ledger Activity to get to FGIGLAC.

FGICLAC



Account	Transaction Date	Type	Document	Description	Amount	Debit/Credit
A3001	26-FEB-2013	8CA1	F0036267	Madrone Declining Dollars	50.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Madrone Declining Dollars	100.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Res Hall Declining Dollars	125.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Res Hall Declining Dollars	100.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Res Hall Declining Dollars	75.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Res Hall Declining Dollars	75.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Res Hall Declining Dollars	20.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Res Hall Declining Dollars	150.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Res Hall Declining Dollars	50.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Res Hall Declining Dollars	45.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Commuter Declining Dollars	25.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Commuter Declining Dollars	150.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Commuter Declining Dollars	20.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Commuter Declining Dollars	20.00	Debit
A3001	26-FEB-2013	8CA1	F0036267	Commuter Declining Dollars	100.00	Debit
A3001	26-FEB-2013	8CA3	F0036269	Meal Plan: Premium Plan	3,108.00	Debit
A3001	26-FEB-2013	8CA3	F0036269	Meal Plan: Standard Plan	2,532.00	Credit
Total:					1,681.00	Debit

To see a specific Document...

- Highlight the row and click Options,
- Choose Query Transaction Source Info [by Type]
- You will be taken to the FGIDOCR screen
- Page Down for details.

3. Budget and Actuals Screens

a. Balance Sheet views

Select from here:

FWITBSR

Oracle Developer Forms Runtime - Web: Open > FWITBSR [Q]

File Edit Options Block Item Record Query Tools Help

Trial Balance Summary Form FWITBSR 8.0.0.1.a (SOUPRD)

COA: F OUS SOU Chart
Fund:
Account:

Fiscal Year: 13 Period: 01
OR Fund Type: 21
OR Acct Type:

Acct Type	Account	Description	Beginning Balance	D/C	*	Current Balance	D/C	*
11	A0901	Cash On-Hand - Interfund	1,283,383.99	D		1,421,756.32	D	
13	A3001	SIS Receivables	1,286,458.97	D		1,059,059.28	D	
13	A3122	Misc. A/R Non-SIS Receivables	0.00	D		0.00	D	
13	A3132	Insurance Reimbursements Receivable	0.00	D		0.00	D	
13	A3200	Grant and Contract Receivables	0.00	D		0.00	D	
13	A3801	PR Rec Year End Accruals	0.00	D		0.00	D	
13	A3802	A/R Rec Year End Accruals	0.00	D		0.00	D	
13	A3900	Allowance for Doubtful Accounts	6,793.81	C	*	6,793.81	C	*
14	A4010	Misc. Organized Storeroom Inv.	0.00	D		0.00	D	
15	A5002	Misc. Prepaid Expen	562.40	D		0.00	D	
16	A6001	Due From Other Funds	114,100.00	D		0.00	D	
18	A8011	Equipment	497,687.19	D		497,687.19	D	
18	A8012	Vehicles	125,774.62	D		125,774.62	D	

* - denotes amount is opposite of Normal Balance

Total: ALL ACCOUNTS 0.00 0.00

Current Fund Balance: 1,150,049.86

FWITBSR lets you pull information by the categories above.
This example is Fund Type 21 Housing.
(You cannot drill down to the Document level from this screen.)

3. Budget and Actuals Screens

b. Operating Ledger views

[illegible]

FWIBDST displays budget and actuals and allows drilling to Document level.

3. Budget and Actuals Screens

b. Operating Ledger views

Executive Summary Form FWIBDSR 8.0.a (SOUPRD)

Chart: F
Fiscal Year: 13
Fiscal Period:
Index:

Organization:
Fund:
Program:
Account:
Account Type: 71 Service & Supplies
Activity:
Location:

☒ Query Specific Account
Commit Type: Both

FWIBDSR

Account Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
20000	E Services & Supplies Ex	1,283,080.15	0.00	0.00	1,283,080.15
20001	E Supplies Expense	1,000.00	0.00	0.00	1,000.00
20101	E Office & Administrative	321,992.66	168,817.34	834.00	152,341.32
20102	E General Operating Sup	159,099.44	82,232.16	0.00	76,867.28
20103	E Laboratory Supplies	26,474.95	11,483.74	0.00	14,991.21
20105	E Data Processing Suppl	32,984.93	19,673.30	0.00	13,311.63
20106	E Books Publication & Ot	59,789.33	37,294.10	0.00	22,495.23
20107	E Diplomas & Certificate	10,000.00	12,538.73	0.00	-2,538.73
20108	E Subscriptions	225,253.00	206,644.48	0.00	18,608.52
20110	E Student Project Suppli	11,000.00	3,201.04	0.00	7,798.96
20111	E Instructional Supplies	38,425.00	14,676.21	0.00	23,748.79
20112	E Electronic Supplies	300.00	28,340.56	0.00	-28,040.56
Net Total:		22,354,718.41	14,720,288.42	87,016.98	7,547,413.01

FWIBDSR displays budget and actuals but does not allow drilling to Document level.

This example looks at Account Type 71 Service and Supplies.

3. Budget and Actuals Screens

c. Operating Ledger detail report

FGRODTH is a report that allows you to view detail within a Fiscal Year.

Process Submission Controls (GMAPCTL 8.2 (SOUPRD))

1 Process: FGRODTH Detail Transaction Report Parameter Set:

2 Printer Control

Printer: DATABASE Special Print: Lines: 55 Submit Time:

3 Parameter Values

Number	Parameters	Values
01	Fiscal Year (YY)	13
02	Chart of Accounts	F
03	Date to Begin Report Query	01-FEB-2013
04	Date to End Report Query	05-FEB-2013
05	Index Code	PSY001
06	From Fund Code	
07	To Fund Code	
08	From Organization Code	

LENGTH: 6 TYPE: Character O/R: Optional M/S: Single
Enter the index code for reporting detail.

Submission

☐ Save Parameter Set as Name: Description:

Parameter Values

Number	Parameters	Values
10	Program Code	
11	Activity Code	
12	Beginning Account Code	
13	Ending Account Code	
14	Include Accrual Period?	Y
15	Begin/End Balances or Totals	T
16	Include Avail Balance Column?	Y
17	Terminated Index Indicator	N

LENGTH: 1 TYPE: Character O/R: Optional M/S: Single
Enter 'Y' when running report for a terminated index code.

Submission

☐ Save Parameter Set as Name: Description: ☐ Hold ☒ Submit 4

3. Budget and Actuals Screens

c. Operating Ledger Detail Report

FGRODTH

Index and elements

Details

Totals by Type

Parameters

27-FEB-2013 15:06:17
FISCAL YEAR 2013

SOUTHERN OREGON UNIVERSITY
Detail Transaction Report
From 01-NOV-2012 To 25-NOV-2012

PAGE 2
FGRODTH 8.5.A

Index: BSMAGF
FUND: 001000
ORG : 456210
PROG: 61030
ACTV:

Campus Mail Services:General Fund
General Fund Operations
Mail Services Campus Operations
General Institution Management

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	AVAILABLE BALANCE
11/15/2012	INNI	I0480758		United Parcel Service Inc		306.10		
Total 22511				Freight/Moving-Not Employee Related	.00	559.73	.00	-559.73
24999				Miscellaneous Fees & Services				
11/05/2012	INNI	I0480101		US Postmaster		190.00		
11/09/2012	INNI	I0480369		US Postmaster		190.00		
Total 24999				Miscellaneous Fees & Services	.00	380.00	.00	-380.00
28995				Procurement Card Purchases				
11/13/2012	6PPJ	J0070376		FMP-correct J0070290		450.00		
Total 28995				Procurement Card Purchases	.00	450.00	.00	-450.00
79120				Mailing Services Reimbursement				
11/13/2012	6MJV	J0070372		overnight transcript services		-44.00		
Total 79120				Mailing Services Reimbursement	.00	-44.00	.00	44.00
79314				Physical Plant Sales Reimbursement				
Total 79314				Physical Plant Sales Reimbursement	.00	.00	.00	.00
TOTAL: General Expense					.00	7,545.73	.00	-7,545.73

FOAFAL SUMMARY

TOTAL: Revenue	.00	2,969.33	.00	-2,969.33
TOTAL: Labor	.00	.00	.00	.00
TOTAL: General Expense	.00	7,545.73	.00	-7,545.73
TOTAL: Transfer	.00	.00	.00	.00

27-FEB-2013 15:06:17
FISCAL YEAR 2013

SOUTHERN OREGON UNIVERSITY
Detail Transaction Report
From 01-NOV-2012 To 25-NOV-2012

PAGE 3
FGRODTH 8.5.A

* * * REPORT CONTROL INFORMATION * * *

PARAMETER SEQUENCE NUMBER: 285634
FISCAL YEAR: 2013
CHART OF ACCOUNTS: F
ACCT CODE: BSMAGF
FROM ORGANIZATION: 456210
TO ORGANIZATION: 456210
FROM FUND: 001000
TO FUND: 001000
PROG CODE:
ACTV CODE:
FROM ACCOUNT:
TO ACCOUNT:
FROM DATE: 01-NOV-2012
TO DATE: 25-NOV-2012
INCLUDE ACCRUAL: Y
COMMITMENT TYPE: U
INCLUDE AVAILABLE BALANCE: Y
TERMINATED INDEX INDICATOR: N
NUMBER OF PRINTED LINES PER PAGE: 55
RECORD COUNT: 8

The logo for Southern Oregon University, featuring the letters 'SO' in a stylized font next to the words 'Southern OREGON UNIVERSITY'.

4. Grant Screens

4

FIS Screen	Name	What	What will it tell you?	Balance Sheet (BS) or Operating Ledger(OL)
Grant screens:				
FRIGITD	Grant Inception to Date	inquiry	For funds tied to a grant code only, this screen allows you to see financial information across Fiscal Years. It shows activity for the life of the grant.	OL
FRRGITD	Grant Inception to Date Report	GJAPCTL	Must pull by Grant Code or Fund Code or Org. - Know Fund/Grant relationship before you take this route!	OL

4. Grant Screens

Grant Inception to Date FRIGITD 8.5.B (SOUPRD)

Chart of Accounts: Grant: Head Health Start Literacy

Index: Fund: Organization: Grant Year:

Program: Activity: Location: Fund Summary ☐

Account Type: Account: Account Summary: Hierarchy ☐

Date From (MM/YY): / Date To (MM/YY): / By Sponsor Account ☐

Include Revenue Accounts ☐

Account Type	Adjusted Budget	Activity	Commitments	Available Balance
10200 L Unclassified Pay	0.00	0.00	0.00	0.00
10201 L Unclass Overload Pay - Instr	0.00	300.00	0.00	-300.00
10209 L Other Unclassified Pay	2,844.00	2,273.87	0.00	570.13
10501 L Student Pay - Regular Pay	0.00	800.00	0.00	-800.00
10900 L Other Payroll Expenses (OPE)	0.00	0.00	0.00	0.00
10960 L OPE Unclassified	824.00	0.00	0.00	824.00
10967 L OPE Uncl Retirement	0.00	335.94	0.00	-335.94
10968 L OPE Uncl Other	0.00	289.76	0.00	-289.76
10988 L OPE Student Other	0.00	18.32	0.00	-18.32
20000 E Services & Supplies Expense	0.00	0.00	0.00	0.00
24599 E Other Professional Services	350.00	0.00	0.00	350.00
70000 E Indirect Charges	0.00	0.00	0.00	0.00
70005 E F & A Cost (formerly Indirect)	482.00	482.11	0.00	-0.11
Net Total:	4,500.00	4,500.00	0.00	0.00

FRIGITD – for grant information only.

- This example is not displaying revenue accounts.

4. Grant Screens

Grant Inception to Date FRIGITD 8.5.B (SOUPRD)

Chart of Accounts: F Fund: 423561 Head Health Start Literacy Grant Year: ☐
 Index: SPC01G Fund: 423561 Organization: 331888 ☐ Fund Summary
 Program: 15040 Activity: Location: ☐ Hierarchy
 Account Type: ☐ Account: Account Summary: All Levels ☐ By Sponsor Account
 Date From (MM/YY): 05 / 10 Date To (MM/YY): 02 / 13 ☒ Include Revenue Accounts

Account Type	Adjusted Budget	Activity	Commitments	Available Balance
03000 R Gifts Grants & Contracts	0.00	0.00	0.00	0.00
03230 R Foundations Assoc & Societies GC	4,500.00	4,500.00	0.00	0.00
05132 R Interest Income Investments	0.00	0.00	0.00	0.00
10200 L Unclassified Pay	0.00	0.00	0.00	0.00
10201 L Unclass Overload Pay - Instr	0.00	300.00	0.00	-300.00
10209 L Other Unclassified Pay	2,844.00	2,273.87	0.00	570.13
10501 L Student Pay - Regular Pay	0.00	800.00	0.00	-800.00
10900 L Other Payroll Expenses (OPE)	0.00	0.00	0.00	0.00
10960 L OPE Unclassified	824.00	0.00	0.00	824.00
10967 L OPE Uncl Retirement	0.00	335.94	0.00	-335.94
10968 L OPE Uncl Other	0.00	289.76	0.00	-289.76
10988 L OPE Student Other	0.00	18.32	0.00	-18.32
20000 E Services & Supplies Expense	0.00	0.00	0.00	0.00
24599 E Other Professional Services	350.00	0.00	0.00	350.00
Net Total:	0.00	0.00	0.00	0.00

FRIGITD – for grant information only.
 This example displays
 revenue accounts.

Summary

- 1 Elements and their Hierarchy
- 2 Journal Voucher entry and look up screens
- 3 Budgets and actuals screens
- 4 Grant screens

These are just a few of many Banner screens used for these areas.

Contacts

For additional Information contact:

- ▶ Associate Director, Business Services

<https://inside.sou.edu/bus-serv/staff.html>

552-8536

or

- ▶ Director of Business Services

<https://inside.sou.edu/bus-serv/staff.html>

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