

**SOUTHERN OREGON UNIVERSITY  
PURCHASING CARD ACTIVITY LOG**

MONTH \_\_\_\_\_

CARD # \_\_\_\_\_  
(Last 4 Digits)

<b>DEPARTMENT</b>		<b>INDEX CODE</b>	
<b>CUSTODIAN</b>		<b>BUDGET AUTHORITY</b>	

<b>DATE OUT / RETURNED</b>	<b>VENDOR NAME</b>	<b>AUTHORIZED USER'S</b>	<b>AMOUNT</b>
<b>Out:</b>		<b>Signature:</b>	
<b>Returned:</b>		<b>Print:</b>	
<b>Out:</b>		<b>Signature:</b>	
<b>Returned:</b>		<b>Print:</b>	
<b>Out:</b>		<b>Signature:</b>	
<b>Returned:</b>		<b>Print:</b>	
<b>Out:</b>		<b>Signature:</b>	
<b>Returned:</b>		<b>Print:</b>	
<b>Out:</b>		<b>Signature:</b>	
<b>Returned:</b>		<b>Print:</b>	
<b>Out:</b>		<b>Signature:</b>	
<b>Returned:</b>		<b>Print:</b>	
<b>Out:</b>		<b>Signature:</b>	
<b>Returned:</b>		<b>Print:</b>	
<b>Out:</b>		<b>Signature:</b>	
<b>Returned:</b>		<b>Print:</b>	