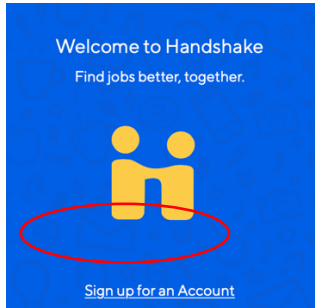


Creating an Employer Account in Handshake

Go to sou.joinhandshake.com and click *Sign up for an Account*.



Please Sign In
Enter your email address

Click *Employer*.

Sign Up

What kind of account do you want to create?

Fill out the requested information, including your work email address.

Sign up as an Employer

First Name Last Name

Email Address (use your work email)

Password Confirm Password

Phone Number

Job Title

One Trusted, Integrated Network

Recruit top students from over 400 University partners

ASU TUFTS HARVARD UNIVERSITY PRINCETON UNIVERSITY
BERKELEY HARVEY MUDD COLLEGE PENN VIRGINIA

Select the type, or types, of students you want to recruit, and add your alma mater if you'd like.

Welcome to Handshake, Max
Before continuing, we need a bit more info

Tell us the types of students you wish to recruit

- Agriculture, Food & Horticulture
- Arts & Design
- Business, Entrepreneurship & Human Resources
- Civics & Government
- Communications
- Computer Science, Information Systems & Technology
- Education
- Engineering

Add your Alma Mater

School Name: Graduation Year:

My school is not listed, let me type my own

[Add another Alma Mater](#)

[Next: Employer Guidelines](#)

Read the Handshake guidelines and tell the system if you are a 3rd party employer hiring on behalf of another company.

Handshake Employer Guidelines

Millions of students place their trust in Handshake and the companies on our platform. To maintain that trust, all employers on Handshake must agree to the following general guidelines, in addition to our [Terms of Service](#):

- Be Accurate and Trustworthy:** Tell the truth about your company, your team and the jobs available.
- Keep Your Commitments:** When you make a commitment to a school or student, keep it. If you can't, work to provide a fair and equitable path for affected students.
- Be Fair:** Do not discriminate based on ethnicity, national origin, religion, age, gender, sexual orientation, disability or military / veteran status or lack thereof.
- Keep Student Info Confidential:** Guard student information as if it were your own. Do not disclose any personal information without the prior consent of a student.

In addition, most career service centers require employers to abide by the [Full NACE Principles for Employment Professionals](#).

Are you a 3rd party recruiter working on behalf of another company?

By continuing, you agree to the [Terms of Service](#), acknowledge you have read the [Privacy Policy](#), and agree to Handshake's [Employer Guidelines](#). You will also receive communications from Handshake related to your jobs and on campus activities.

[Next: Confirm Email](#)

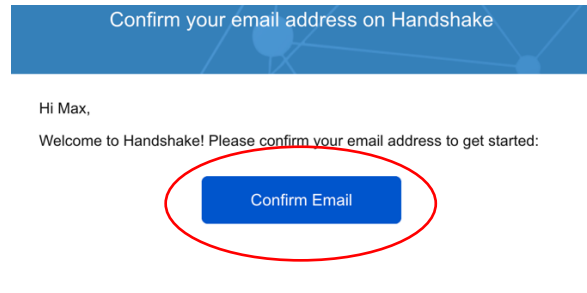
Check your email for a confirmation message.



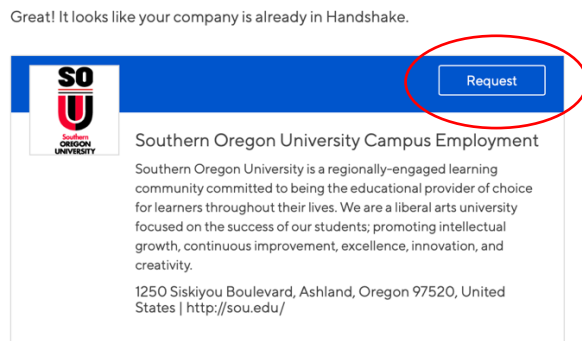
Great! You've successfully signed up for Handshake.

We've sent you a link to confirm your email address. Please check your inbox. It could take up to 10 minutes to show up in your inbox.

Confirm your new account.



If your employer is already in Handshake, request to join. If not, fill out the requested information to set up your organization in the system.



Search for and select Southern Oregon University, along with any other schools at which you would like to post your jobs and internships, and then click *Finish* to complete your registration.

