

# Checking Your Registration Status and Holds

To check your registration status, first log into SISWeb as explained in [How to Access SISWeb](#).

If You Are Accessing SISWeb through MySOU:

The screenshot shows the MySOU website interface. At the top, there are navigation tabs: Home, My Tab, SOU News, Academic Support, Hannon Library, Student Life, and Student SISWeb. The main content area is divided into several sections:

- Academic Profile:** Shows student information such as Class Standing (Non-Admitted Undergraduate), Effective Term (Fall 2009), Level (Non-Admitted Undergraduate), College (SOU - No College Designated), Program (Non-admitted student program), Major (Undeclared), and Department (Department Not Declared). It also includes an Advisors section and a "Select Another Term" dropdown with a "Go" button. Below this are links for "Transcript" and "Holds".
- Registration Tools:** A list of links including "Registration Status", "Look Up Classes", "Add or Drop Classes", "Change Class Options", "Wait List Status", and "Student Schedule Week at a Glance".
- Personal Information:** Links for "Update Addresses and Phones" and "View E-mail Addresses".
- My Statement:** Link for "Statement and Payment History".
- Banner Self-Service (SISWeb):** A link for "Banner Self-Service".

Yellow callout boxes with arrows point to specific elements:

- "Click here to check your registration status." points to the "Registration Status" link in the Registration Tools section.
- "You can view holds here." points to the "Holds" link in the Academic Profile section.
- "ALL SISWeb tasks can be accessed through this link." points to the "Banner Self-Service" link.

The Registration Status page appears after you select a term and click on Submit.

The screenshot shows the "Check Your Registration Status" page. It contains the following information:

- Check Your Registration Status:** A heading followed by a warning icon and text: "Displayed below are various items which may affect your registration. Your Time Ticket, Holds, Academic Standing, Student Status, Class, and Curriculum may prevent registration or restrict the courses you will be permitted to select."
- Registration Status:** Three checked checkboxes indicating: "You have no Holds which prevent registration.", "Your Academic Standing permits registration.", and "Your Student Status permits registration."
- Class Information:** "Your Class for registration purposes is Non-Admitted Undergraduate."
- Curriculum Information:** A section header followed by "Current Program" (Non Degree) and a list of details: Level (Non-Admitted Undergraduate), Program (Non-admitted student program), Admit Term (Fall 2009), Admit Type (Undergraduate), Catalog Term (Fall 2009), College (SOU - No College Designated), and Major and Department (Undeclared, Department Not Declared).
- Navigation:** Links for "[ View Holds ]" and "[ Look Up Classes ]".

A yellow callout box with an arrow points to the "[ View Holds ]" link, stating: "You can also view holds from here."

Search  Go RETURN TO MENU SITE MAP HELP EXIT

## View Holds

 These are the holds on your record. If you have a registration hold you will not be allowed to register. If you have a grades hold you will not be able to view your grades. A transcript hold will prevent you from viewing your transcript.

If you have an address update hold, you may update your address by clicking on the Update Addresses and Phones link below. Updating your address will remove the address update hold.

Click on the Help link to find out more information about holds and how you may release them.

 **No holds exist on your record.**

[ [Update Addresses and Phones](#) ]

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Click here for an explanation of various types of holds and how to resolve them.

If You Are Accessing SISWeb without Logging into MySOU:

1. Click on **Student and Financial Aid > Registration > Registration Status**.
2. Select a term and click on **Submit**.
3. The Registration Status page looks the same as the one illustrated on the previous page.
4. Click on the **View Holds** link at the bottom of the Registration Status page to see what holds are on your account.
5. The View Holds page looks the same as the one illustrated above.
6. Click on the **HELP** link shown above for an explanation of the various types of holds and how to resolve them.

**Note:** You can also view holds from the SISWeb main page by following these links: **Student and Financial Aid > Student Account > View Holds**.