



Using a "Choice" activity is a great way to have students sign up for a team or assignment option. After they sign up, you can assign them to the groups they have selected in Moodle. To create a choice in Moodle:

Moodle:

1. With editing turned on, click on **Add an activity or resource** in the desired module.
2. Choose **Choice** from the list of activities provided.
3. Enter a title for the sign-up activity (Figure 2).
4. In the **Description** box, enter instructions for signing up for a group.
5. Click on the **Display on course page** box to have the instructions appear on the course page.
6. Choose whether you want the choices to appear in a horizontal or vertical list in the **Display mode for the options** field. (You can switch later, if necessary.)
7. Indicate whether students can change (update) their choice after they submit it.
8. To set the number of students who can sign up for each option, select **Yes** from the **Limit the number of responses allowed** drop-down menu.

9. Enter the name of each work group in its own **Option** field and set the number of students who may sign up for it. Note that you can set different numbers for the options, making it easy to accommodate groups of different sizes if needed.
10. Add more fields if necessary. (Surplus fields will not appear in the completed poll.)
11. Set date and time availability if you wish, in the **Availability** options area.

12. In the **Results** options area (Figure 3), choose if and how you want students to see the sign-up results from the **Publish results** drop-down menu. If you chose to share the results with students, set the **Privacy of results** option as desired. Set the poll to include a **column for non-responders** to make it easy to track which

Figure 1: Student Project Choice

Figure 2: Choice Options

Figure 3: Choice Publish Results Options

students have not yet participated in the sign-up activity.

13. If your course already has groups and groupings set up, you may need to change the **Common module settings** to accommodate them. Otherwise, you can leave **Group mode** set to "No groups."
14. Set the **Restrict access** and **Completion settings** options as you wish. (They can safely be ignored.)
15. **Save and display** to see how it looks!

Allow Multiple Selections

As of Moodle 2.8, students can sign up for more than one group in a choice activity. (If you would like students to reply to more than one question, you'll need to create a [questionnaire](#)—Moodle's version of a survey—instead of a choice.) Options are displayed with check boxes instead of radio buttons (Figure 4).



Figure 4: Multiple Choices

You'll find the setting to **allow multiple selections** in the **Options** area (see Figure 5). Note that it is still possible to **limit** the number of responses to any option, enabling you to reserve a selection for a particular number of respondents. In this example, we can see up to 10 students in the tutoring session on Saturday, but we can only serve three or four the other days.

What happens next?

As students choose their groups, their names and profile photos will appear in the row labeled "User choose this option." After the limit has been reached, the option will remain in the list, but be shown as unavailable.

Once everyone has chosen a group, you will need to create groups and enroll students according to their choice. See [Groups in Moodle](#) for complete instructions on working with groups. If you plan to have more than one set of student groups during the term, be sure to read the section on how Groupings can help you manage multiple groups.

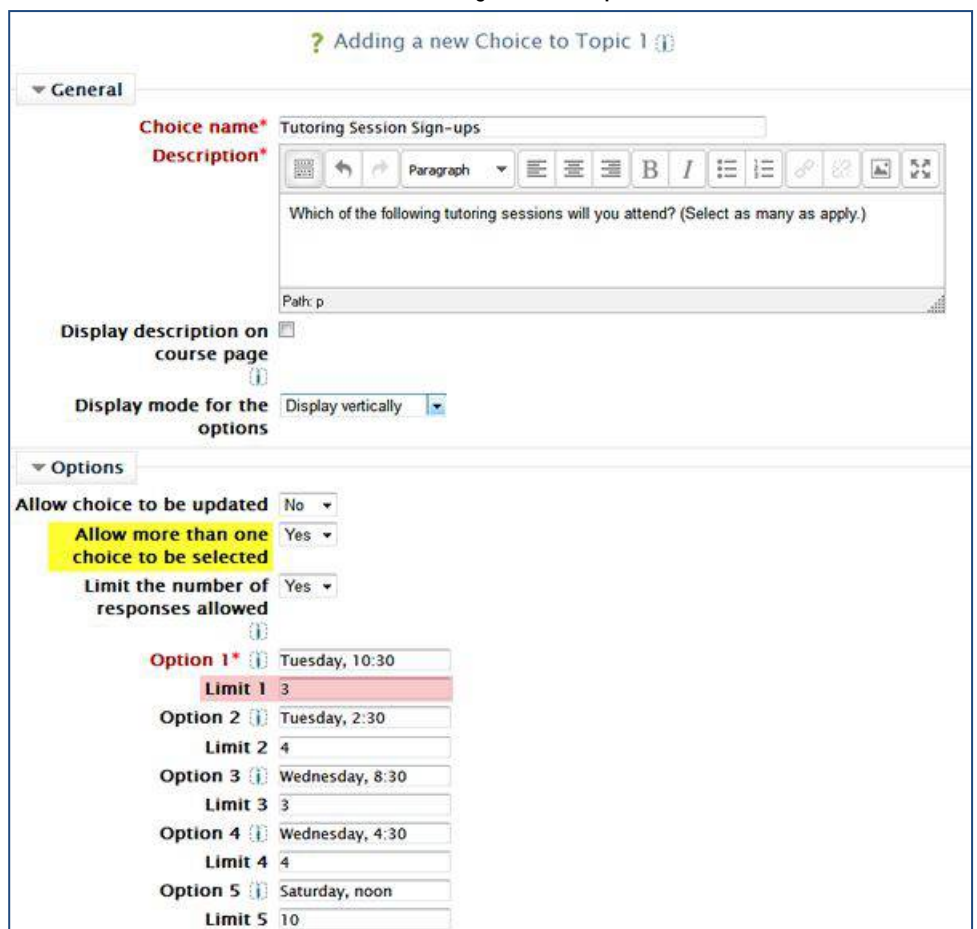


Figure 5: Allow Multiple Responses