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| SOU Logo SI-04-2010 (Animal Protocol) |

**Office:**

**Procedure Contact:**

**Related Policy or Policies:**

# Revision History

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| **Revision Number:** | **Change:** | **Date:** |
|  | Initial Release | 7/24/2019 |
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## A. Purpose

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| To cover information on animal handling |

## B. Definitions

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| None. |

## C. Procedures

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| Students who are enrolled in a Southern Oregon University (SOU) class or registered in a  SOU-recognized\* program that is described in an approved animal protocol, may work with live  animals under direct supervision under the protocol and do not have to be individually listed on  that protocol. This circumstance only applies when the class or program enrollment is >1, and  is appropriate for a single semester at a time (to coincide with the course term). When animal  work will be conducted as part of a SOU class or SOU-recognized program, students will not be  individually listed on the protocol (“Unlisted Students”) and formal IACUC classroom training  and enrollment in the animal handler’s program is NOT required. Instead, the PI is responsible  for training and supervision of all Unlisted Students working on their protocol. Signed  documentation must be obtained for each Unlisted Student to confirm they have received  training in the following topics: Basic overview of statutes, regulations and policies that relate  to the protection of animals used in research and teaching, what the IACUC is and does, basic  overview of the protocol review process, rationale for using animals, ethical considerations,  validity and choice of species, handling of the species, Workplace Hazards, relevant  Occupational Health and Safety Issues: allergies, bites, risks to immunocompromised or  pregnant individuals, security issues, and important resources and contact numbers. In  addition, the expectation is that enrollment and participation in the course will provide  Unlisted Students with supervised, hands-on, species-specific, animal handling sessions with  trained personnel involved with the protocol.  When vivarium access is a necessary component of the coursework, the PI must identify to ACS  the Unlisted Students who are to be given access. These Unlisted Students must complete the  vivarium orientation training offered by ACS staff; after completing the orientation their  vivarium access will be limited to normal business hours. Contact ACS Staff to arrange for this  training.  \*High School Mentorship Program, Research Experience for Undergraduates, etc. |
| This procedure may be revised at any time without notice. All revisions supersede prior procedures and are effective immediately upon approval. |