Southern Oregon University

Occupational Safety Advisory Committee (OSAC)

Minutes

Meeting Date & Time: Oct. 25th 2016 at 8:30 a.m.

Chaired by: Joel Perkins

Members in Attendance:

|  |  |  |
| --- | --- | --- |
| **Michele Barlow** | **Russell Deen** | **Doug Walborn** |
| **Joel Perkins** | **Treasa Sprague** | **Pam D’Allura** |
|  |  |  |

Old Business:

|  |
| --- |
| * The stairs were painted behind the science building. T
* The science building noise complaints have been rectified.
 |

New Business:

|  |
| --- |
| * Joel brought up cell phones in class. OAL faculty members don’t allow during class time - What will be the protocol for emergency situations & alerts that are given via phones. Will talk more about the issue.
* Short discussion on how many students can be on committee – two
* Russell reported on updates around campus since last meeting: fire drills in the Residence Halls were a success, Stevenson Union is getting a AED.
* Joel asked about placing maps in the Cascade complex as many people seem to get lost in the building – will continue conversation.
* Spoke about Clubs & Athletic injuries etc. They are covered but must pay deductible for damage and or injury. Ashland High School/Dorms etc.
* Next meeting will be a building inspection. Russell will pick the building & let Joel know so we can figure a place and time to meet.
 |

Incident Reports:

|  |
| --- |
| * In May a faculty member broke hand playing Goalie-? Don’t play goalie anymore
* An employee tripped on a doorstop in the library – Doug ask about the protocol on door stops. Discussed but common sense should prevail.
* An employee fell in the ED/Psych building and broke elbow.
* An employee hit head on pipe while walking up stairs. The pipe is now wrapped with padding.
* An employee fell off bed while cleaning & hurt their wrist. Be aware of your surroundings etc.
* An employee fell on a wet floor – rectified the wet area.
* An employee hurt back moving a 5 gallon can of paint. Completed lift training.
* An employee bent over to pick up keys and hit head on open door/cabinet. Shut the door
* In the Schneider Center a small child pushed down an employee who hurt back which is now a Claim.
* Near Misses – Student hurt elbow taking hose off of faucet. Rectified, Student hit head while putting a mop away. Fixed the holder so that it is less dangerous.
 |

At 09:35 Joel moved to adjourn and Russell seconded. The motion was carried.