Southern Oregon University

Occupational Safety Advisory Committee (OSAC)

Minutes

Meeting Date and Time: 10/16/19 11am - Noon Chaired by: Michele Barlow

Members in Attendance:

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| Russell Deen | Melissa Bates | Sue Phillips |
| Thomas Knapp | Ryan Schnobrich | Bethany Lindblad |

Old Business: (Last meeting 8/21/19)

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| * Smoke back in the Rogue Valley from the fires. FMP will be monitoring Exterior/Interior air quality in the buildings and have N95 and N100 face masks available for employees and those working outdoors are encouraged to wear masks if the air quality index rises about 200. SOU has invited the community to share our healthy spaces such as the indoor walking/jogging track during certain days and times. Employee’s working in buildings with poor air quality may request accommodation to work in another building or other alternate accommodation (as medically supported) by going through HR. Air quality readings are available on the EHS webpage. (No readings needed after 7/30/19 since smoke in area has cleared and air quality levels are good) * Injured deer report – The gravely injured deer reported via email on 7/30/19 turned out to be an overstatement. The fawn had a limp and left under it’s own power with its mother (even hopping a fence). Ashland PD did not have to dispatch the animal. No concerns in this case about predatory animals (mountain lion) having caused injury to the animal. It was most likely hit by a car and then wandered onto campus. * Fire Drill Churchill Hall -8/1/19. No incidents reported, building occupants followed evacuation procedures in a timely manner. * Fire Drill Central Hall 8/1/19. No incidents reported. * Reports of a Bear in Lithia Park. Just worth noting since this is only 2.5 miles away from campus. * More cougar sightings over the past 3 weeks around Ashland and campus. * CPS offering Civilian Response to Active Shooter or C.R.A.S.E. Training to all departments/groups on campus. Training takes approximately 1-2 hours and covers situational awareness and the principles of Avoid, Deny, Defend. * OLLI starting on constructions projects that will involve asbestos (floor glue) southside of building continuing through Spring 2020. * SHWC moving to Suzanne Holmes next week for one week while SHWC is painted. * Lots of department/center moves within the SU over the next several weeks. Watch for an increase in injury reports. Employee’s should take personal items home so that they don’t get broken or misplaced. Communication to staff by supervisors on this issue. PPEO (gloves/eye protection being provided) * No Smoking signs have been installed on disc golf course as well as in Rocha Canyon due to neighbor complaints and burning logs that people were using to put out their cigarettes in. * Higher Education center in Medford had an AED stolen on Saturday. Was found later on the Bear Creek Greenway damaged. AED was replaced. * Bleachers at softball field being assessed for safety issues as they are wooden and require upkeep. These are currently being fixed. * Fire drills may be required in single family and family housing under the Annual Safety report. UO/OSU have included carbon monoxide detectors on their Annual Safety report. There is no natural gas in Housing, and a statement about not tampering with Carbon Monoxide detectors will just be added to Annual Safety Report. * Break-ins within the local area. People looking for abandoned empty houses to squat in. CPS is keeping an eye on unoccupied university owned property. * Working to get goats to weed abatement in Rocha Canyon. Hope to begin this in March 2020. * Looking to add Fire Extinguisher training for all employees with new compliance vendor beginning fall term. * HR will provide EHS a list of new employees each month for safety training. |

New Business:

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| * Upcoming department moves to Suzanne Holmes. Stairs needing re-pouring out front of entrance. This is currently underway. * Snakes/Mice will remain in Ed/Psyche. HEPPA filter tanks are being obtained which will essentially act as a lab space. * Rain/Inclement weather. Concerns… Ice, water, heater use. Ensure walkways are de-iced as to not repeat the injury that occurred last year. City of Ashland looking to ban rock salt. FMP has already purchased an ample supply and will continue to use for this season if needed. Department Managers will need to monitor their areas for use of space heaters. * Wildfire smoke policy was approved and is now posted on the Policy page. * Great Shakeout Scheduled for 10/17 at 10:17 |

Incident Reports: Employees

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| * 8/23/19 – Employee felt left knee pain while walking on campus. No treatment sought currently but did provide an 801form in case she decided to go for treatment * 8/28/19 – Employee cut hand on cart, when cart tipped over and she tried to catch it. No treatment sought. * 9/4/19 – Employee stepped off step wrong while loading a box and twisted their ankles. No treatment sought. * 9/9/19 – Student employee cut left calf when something in a trash bag poked through. No treatment sought. * 9/12/19 – Student employee scratched their head while picking up tree branches. Treatment was sought, pending claim form. * 9/17/19 – Employee twisted right ankle while walking across grass. No treatment sought. * 9/19/19 – Student employee cut finger slicing a watermelon. Treatment sought, claim filed. * 9/24/19 – Employee climbing ladder, hit head on shut off valve, requiring medical treatment. Claim opened * 9/23/19 – Employee suffered personal illness, resulting in a fall and injury. Treatment Sought. Claimed filed. * 9/26/19 – Employee tripped walking up concrete stairs, fell scraped elbow. No treatment sought. * 9/26/19 – Employee tripped over pothole while pushing a BBQ, spraining their ankle. Treatment sought, claim opened. * 9/27/19 – Employee moved a rat trap and it closed on his arm, causing small cut. Treatment sought, claim opened. * 10/6/19 – Employee walking down stairs and rolled ankle. No claim filed. * 10/9/19 – Employee hurt shoulder while mopping. Treatment sought, claim filed. |

Incident Reports: Students

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| * 9/28/19 – Student sprained ankle while playing volleyball * 9/29/19 – Student scrapped finger * 10/9/19 – Student injured shoulder lifting weights. |