Southern Oregon University

Occupational Safety Advisory Committee (OSAC)

Minutes

Meeting Date and Time: 5/17/18 1:00 pm -1:30 pm Chaired by: Michele Barlow

Members in Attendance:

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| **Treasa Sprague** | **Russell Deen** | **Jessica Wanderscheid** |
| **Pam D’Allura** |  |  |
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Old Business:

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| * Active Shooter training held on 2/28/18 in Stevenson Union. Campus Public Safety Director Fred Creek and Sgt. Robert Gibson, along with Ashland Police Department put on an excellent presentation for students, and employees. ALICE (Alert, Lockdown, Inform, Counter, Evacuate) was introduced.
* Safety Committee walk through of Marion Ady building conducted on January 11, 2018. Some items were identified as needed corrections, but are currently being addressed.
* “Timely Warning” notifications – open forum was held on 3/22/18 from 12:30-1:30. A second forum will be held on Tuesday April 3 from 7:30-8:30 pm in the Hawk Dining Commons. Timely warning and SOU alert notification systems are tools to keep faculty/staff/students informed and to better protect our safety.
* 2018 National DRU (Disaster Resilient Universities) Summit April 4th and 5th at the University of Oregon. Treasa and I will be attending. Topics include addressing long term impacts of traumatic events on campus, Recovery and Continuity Planning, and Personal Safety, Active Threat Response, Situational Awareness, Early Earthquake warning, and Violence Prevention.
* New Tools (Safety knives) were provided to some areas that had injuries due to x-acto knives
* Cut off metal sign posts by Britt Hall were made flush with pavement
* Lithia Motors Pavilion and SRC opening 4/2/18
* Discussion of students with temporary mobility issues (broken leg) going up stairs to dorm room in building with no elevator.
* Safety Committee walk through discussed for upcoming months for Litha SRC and JPR and Theater.
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New Business:

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| * DRU Summit was very informative. Provided a lot of good resources for training and contact with other universities. Structure of “teams” for response (protest team, emergency response team, etc) would be something good to initiate on SOU campus. HR will identify those positions who serve on Crisis Management team and will include language in job descriptions to identify those additional roles on CMT.
* Clery Act – Working with CPS to identify Clery CSA reporters on campus. HR working to identify those key positions and will add language into job descriptions to identify those additional roles as CSA.
* Safety Committee scheduling a walk through of the new SRC on 5/30/18 at 2pm.
* ALICE posters being provided campus wide. To be placed inside classrooms etc.
* Increased cougar reports on campus. CPS investigating reports as notified along with APD
* CPS emergency vs non emergency phone number. Which number to call for non urgent reports. Jessica indicated that 6911 is the proper number to call for non emergency calls. 911 would be the proper number to call for true emergencies.
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Incident Reports: Employees

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| * 4/2/18 – Employee assisting moving desks, hurt back. Treatment sought, claim filed
* 4/4/18 – Employee stepped on rock twisted ankle. Treatment sought, claim filed
* 4/5/18 – Employee bit by a child in daycare. Treatment sought, claim filed
* 4/16/18 – MRSA exposure in childcare facility. No treatment sought, just wanted incident documented
* 4/16/18 – Employee grabbed by a student, injury to right shoulder. Claim filed
* 4/18/18 – Employee tripped on edge of cement sidewalk while transitioning from grass to sidewalk. No treatment sought.
* 4/23/18 – Employee setting a route in the climbing center dropped a wrench which hit her in the mouth chipping a tooth. Claim filed
* 4/23/18 – EE injured during active shooter training – Claim filed, treatment sought
* 4/26/18 – EE slipped on loose gravel by Susan Holmes dorm parking lot, twisting ankle. Treatment sought, claim filed
* 5/3/18 – Employee felt pop in right wrist while using a vacuum. No treatment sought.
* 5/9/18 – Employee preparing to autoclave flasks of cultures, splashed drops on her face. Incident only.
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Incident Reports: Students

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