Southern Oregon University

Occupational Safety Advisory Committee (OSAC)

Minutes

Meeting Date and Time: 12/21/23 11am Chaired by: Michele Barlow

Members in Attendance:

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| Michele Barlow | Russell Deen | Sue Phillips |
| Bethany Lindbloom | Luana Stevens | Kay Swader |
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Old Business: (Last meeting 4/3/23)

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| * SOU Alerts – Please remind others to sign up for SOU Alerts. Important campus notices such as inclement weather, closures/delays and other urgent campus alerts are sent through this system.
* April Safety Month - April is [Distracted Driving Awareness Month](https://safestart.com/driving-awareness-toolkit/), [Workplace Violence Awareness](http://www.workplaceviolenceawareness.org/) Month, [Worker’s Memorial Day](https://www.cdc.gov/niosh/topics/workmemorial/default.html) (April 28) – Anniversary date of when OSHA was founded, [National Work Zone Awareness](https://www.nwzaw.org/) Week (4/17-4/21), [World Health Day](https://www.who.int/campaigns/world-health-day/2021) (April 7)
* School Safety – Recent school shootings – Just wanted to bring this up as a reminder to ensure safety of buildings by not leaving doors propped open, watch your surroundings, have a plan in place to “Run, Fight, Hide”. If you hear/see something of concern (conversation about a threat) say something.
* SHWC – Going to be mask optional as of 4/3 change in Oregon masking requirements in healthcare settings
* Campus email going out about Narcan – Have Overdose kits on campus.
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New Business:

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| * Accessibility Review – Currently conducting a campus accessibility review (accessible pathways, restrooms etc) with the intent to make any needed adjustments to any identified hazards and to publish this information on DR, HR and the Accessibility Webpage.
* Winter weather – watch for and identify any hazards such as fallen tree branches, areas of standing ice. Only use approved heaters and do not plug such items into extension cords.
* COVID is still out there – SOU COVID protocols per Neil Woolf’s Oct 10 all campus email – Stay home if you are sick and have not had a fever for 24 hours without using fever reducing medication, avoid contact with high risk individuals for 10 days, wear a mask for 10 days after symptoms begin or you test positive.
* Churchill Fire Drill 12/21/23
* Testing all fire and sprinkler systems throughout campus over the next couple of weeks. Correcting any issues.
* SU fire alarm tested 12/20/23. Ceiling fell from water leak in SOU, but that has been fixed and no injuries reported
* Safety concern next to Britt near parking lot. Concerns over tripping hazard, signage ordered and will be placed next week. Also some signs that have been placed at music for ADA access.
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Incident Reports: Employees

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| * 5/19/23 – Employee strained back while moving art display. Treatment sought, claim filed
* 5/31/23 – Employee tripped while pushing garbage can, sprained right foot. Claim filed, treatment sought
* 5/19/23 – Employee strained back while moving art display. Treatment sought, claim filed
* 5/28/23 – Student employee cut thumb during outdoor program trip. No treatment sought. First aid only
* 6/29/23 – Employee hurt hand while cleaning. Treatment sought, Claim filed.
* 7/11/23 – Employee hit in the nose by a piece of furniture they were moving. No treatment sought
* 8/4/23 – Student employee stepped on rusty landscape staple. Treatment sought, claim filed
* 8/4/23 – Student hit in head by top of t post while setting posts. First aid only, not seeking treatment
* 9/7/23 – Student employee chipped tooth when their boot got caught underneath the brake pedal of a Gator causing the Gator to crash
* 10/13/23 – Student employee stepped on a nail. Treatment sought, claim filed
* 10/19/23 – Employee involved in a car accident while traveling on business. No treatment sought
* 10/20/23 – Employee hurt knee while wrestling. Treatment sought, claim filed
* 11/19/23 – Employee bumped knee into a chair causing a large bruise. Treatment sought, claim filed
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Incident Reports: Students

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| * 10/19/23 – Student cut their finger with a box cutter while cutting a cardboard box
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