Southern Oregon University

Occupational Safety Advisory Committee (OSAC)

Minutes

Meeting Date and Time: Wednesday 2/19/20 11am Chaired by: Michele Barlow

Members in Attendance:

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| Thomas Knapp | Russell Deen | Bethany Lindbloom |
| Kay Swader | Sue Phillips | Meslissa Bates |

Old Business: (Last meeting 12/18/19)

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| * Stair railing was recently added to newly poured concrete steps outside of Suzi Homes. * SEIU suggested having an online fillable form similar to work orders for employees to report safety concerns that would go directly to EHS and that would let them know when their concern was addressed. This was completed. * Most of the department moves have been completed, with the remaining moves to occur the first couple of weeks in January 2020. Admissions is on the 1st floor of SU, ESC in Computer Science East, Nursing in Cascade, Service center in Suzi, Communications is in the mobile office space by DMC. * Russell played two safety videos during our meeting. Safe Driving (black ice) and Cold Weather Slips and Falls. * There is additional work being done on the 30th and 31st for the heat plant boiler/chiller replacement. Parking lots in those areas will be closed off again due to this work and large equipment needed (crane) in the area. Email communication to be sent out. * Campus will be closed 12/25-12/27. In addition Service Center and ESC will be closed on the 24th due to staffing shortages (Classified employees have Xmas eve as a holiday) * Due to recent strong winds, several larger tree branches have fallen in the parking lot near the Library/Churchill round-a-bout. Anything of concern notify FMP Landscape or CPS for larger safety issues. * Crosswalk on Garfield by Stevenson Union that goes across Siskiyou, south light does not work. (The button to push from the south side not lighting up the cross indicators. Button on North side properly working) Patricia to notify the Electricians in FMP to coordinate repair with the City of Ashland. * Bureau of Labor Statistics will also require incident reports for home workers (telecommuters) in 2020. May need to visit including telecommuting agreements for those remote workers (Term x terms). |

New Business:

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| * Body Lice issues in the Library. Most likely being brought in by a member of the community. CPS/Library staff working to provide that person(s) with resources. Library has been thoroughly cleaned after each report, and furniture treated. Saturday, February 15th Library was closed to enable a crew to do an even deeper cleaning and to treat all upholstered chairs and surrounding areas of carpet. The cleaning was completed the week of 2/24/2020. * Weather related incidents – We had a lot of slips/falls in January due to the snow/icy conditions. Does FMP need to review how they are treating walkways and areas for snow/slush/ice build up? Can this be improved? Areas reported were near Science. The Science Building was discussed with FMP. The weather event was a challenge due to the time of the event. FMP did apply ice melt but will increase the focus on the access points to Science in future events. University Way in future weather events may need to be closed sooner. * The requested online fillable safety concern form to report safety concerns that would go directly to EHS be communicated to campus with SOU announcement page. * Crosswalks on Siskiyou Blvd that have lights out need to be communicated to FMP so the City of Ashland can be contacted to have them corrected. * Concerns about students missing classes during weather events. |

Incident Reports: Employees

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| * 1/13/20 – Employee hit their head on the wall mounted first aid kit. No treatment sought. * 1/16/20 – Employee fell down steps, due to slush/snow build up on them. Near Science. No Treatment sought. * 1/17/20 – Employee fell due to icy conditions near Science. No treatment sought. * 1/23/20 – Employee slipped and fell, possibly due to loose leaves. No treatment sought * 1/16/20 – Employee walking from parking lot to building,slipped and fell due to icy conditions. Treatment sought, claim opened. * 1/23/20 – Employee slipped and fell while walking. No treatment sought. * 1/25/20 – Employee strained shoulder setting up climbing routs. No treatment sought. * 2/11/20 – Employee slipped on icy steps and fell. No treatment sought. * 2/12/20 – Employee Injured – Employee injured their back will removing an electrical panel. Treatment sought claim filed. |

Incident Reports: Students

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| * 1/30/20 – Student hurt while playing basketball when another player accidently hit her in the nose. * 2/3/20 – Sport club student rolled ankle when taking a wrong step at Raider Stadium. * 2/14/20 – Student fainted outside of the main doors at SRC, unknown cause. |