Southern Oregon University

Occupational Safety Advisory Committee (OSAC)

Minutes

Meeting Date & Time: Jan 29th , 2016 at 11:30 a.m.

Chaired by: Joel Perkins

Members in Attendance:

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| **Pam D’Allura** | **Russell Deen** | **Doug Walborn** |
| **Joel Perkins** | **Treasa Sprague** |  |
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Old Business:

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| Committee quickly discussed last meeting and the organization of committee members. More training during the Winter Term. |

New Business:

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| * Discussed a couple near misses & recommendations.
* Business services had a trip incident on a wire attached to keyboard. Installed wireless keyboard-done.
* Science on Jan 16th had 2 students pass-out two hours apart. Lowered heat in room, advised to eat before going on long working stretches, hydrate, placed a fire/shock blanket in area just in case.
* AED in Hawthorne will stay in Cascade when HPEL transitions back to McNeal.
* Talked about locking the doors in Hawthorne when nobody is around. Records etc. are at risk.
* Lighting behind Science building on stairs that are out of code. Lights are up to code but seem dim. Possible hand rail - $10,000. Will visit as a group next meeting to discuss.
* Treasa brought up Hover Boards. We would like to ban them on campus.
* Doug brought up Sink in SU that is not operating correctly. Slip hazard etc. Will investigate more.
* Finished with lifting training completed by Russell.
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Incident Reports:

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| * CPS had a fender bender on or near campus – time loss
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At 12:30 Joel moved to adjourn and Treasa seconded. The motion was carried.