Enrollment Services Center
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SOU ID Number | Student Last Name | Student First Name

2017–2018 Student Drug Conviction Worksheet

You are receiving this worksheet because you reported on your ***Free Application for Federal Student Aid*** (FAFSA) that you had a conviction for possessing or selling illegal drugs or because you left the question blank.

Complete this worksheet to determine if you are eligible for federal student aid. These are the possible eligibility results:

"1" means your eligibility for federal student aid is not affected.

"2" means your drug conviction(s) affect eligibility for federal student aid for part of this school year. To receive federal student aid, you need to tell the financial aid office at your college your "eligibility date" from question 11 on this worksheet. You can become eligible earlier in the school year if you complete an acceptable drug rehabilitation program or pass two unannounced drug tests administered by an acceptable drug rehabilitation program. Even if you are not eligible for federal student aid, you may still be eligible for aid from your state or college.

"3" means you are not eligible for federal student aid for this school year unless you complete an acceptable drug rehabilitation program or pass two unannounced drug tests administered by an acceptable drug rehabilitation program. Even if you are not eligible for federal student aid, you may still be eligible for aid from your state or college.

ANSWER THE QUESTIONS BELOW AND FOLLOW THE INSTRUCTIONS AFTER EACH ANSWER.

1. Have you ever received federal student aid? Answer "No" if you have never received federal student grants, work-study, or loans. You should also answer "No" if you have never attended college.

   ☐ No — If No, stop here. Sign the certification on page 2 and return this form to the Financial Aid Office. If Yes, go to question 2 on this worksheet.
   ☐ Yes

2. Have you been convicted for the *possession* or *sale* of Illegal drugs for an offense that occurred while you were enrolled and receiving federal student aid (grants, work-study, or loans)? Only include federal and state convictions. Do not count any convictions that have been removed from your record or that occurred before you turned age 18, unless you were tried as an adult.

   ☐ No — If No, stop here. Sign the certification on page 2 and return this form to the Financial Aid Office.
   ☐ Yes — If Yes, go to question 3 on this worksheet.

3. Did the offense for *possessing* or *selling* illegal drugs occur during a period of enrollment for which you were receiving federal student aid (grants, work-study, or loans)?

   ☐ No — If No, stop here. Sign the certification on page 2 and return this form to the Financial Aid Office. If Yes, go to question 4 on this worksheet.
   ☐ Yes

4. Have you completed an acceptable drug rehabilitation program since your conviction?
   An acceptable drug rehabilitation program must include at least two unannounced drug tests, and:
   (1) Be qualified to receive funds from a federal, state or local government or from a federally or state-licensed insurance company; or
   (2) be administered or recognized by a federal, state or local government agency or court, or a federally or state-licensed hospital, health clinic or medical doctor.

   ☐ Yes — If Yes, you are eligible for federal student aid. Sign the certification on page 2 and return this form to the Financial Aid Office.
   ☐ No — If No, go to question 5 on this worksheet.

5. Do you have more than two convictions for *possessing* illegal drugs? Only count convictions for offenses that occurred during a period of enrollment for which you were receiving federal student aid (grants, work-study, or loans).

   ☐ Yes — If Yes, you are not eligible for federal student aid for this school year unless you completed an acceptable drug rehabilitation program or passed two unannounced drug tests administered by an acceptable drug rehabilitation program. Even if you are not eligible for federal student aid, you may still be eligible for state and other school aid.
   ☐ No — If No, go to question 6.

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6. Do you have more than one conviction for *selling* illegal drugs? Only count convictions for offenses that occurred during a period of enrollment for which you were receiving federal student aid (grants, work-study, or loans).

☐ Yes — If Yes, you are not eligible for federal student aid for this school year unless you completed an acceptable drug rehabilitation program or passed two unannounced drug tests administered by an acceptable drug rehabilitation program. Even if you are not eligible for federal student aid, you may still be eligible for state and other school aid.

☐ No — If No, go to question 7.

7. Write the date of your last conviction for *possessing illegal* drugs here: If you have no convictions for possessing drugs, skip to question 9.	7	/ /
8. If you have only one conviction for possessing drugs, add **one year** to the date in question 7, and write that date here: If you have two convictions for possessing drugs, add **two years** to the date in question 7 and, write that date here:	8	/ / / /
9. Write the date of your last conviction for *selling* illegal drugs here: If you have no convictions for selling drugs, skip to question 11.	9	/ /
10. If you have only one conviction for selling drugs, add **two years** to the date In question 9, and write the date here:	10	/ /
11. Look at the dates you wrote in questions 8 and 10. If this is only one date, copy that date here: If there are two dates, write the later one here:	11	/ / YOUR ELIGIBILITY DATE

WHAT TO DO WITH YOUR ELIGIBILITY DATE:

- If your eligibility date in question 11 is before July 1, 2017, you are eligible to receive federal student aid. Sign the certification below and return this form to the Financial Aid Office.
- If your eligibility date falls between July 1, 2017 and June 30, 2018, sign the certification below and return this form to the Financial Aid Office.
- If your eligibility date is after June 30, 2018, sign the certification below and return this form to the Financial Aid Office.

STUDENT CERTIFICATION

- I hereby declare that all information reported on this document is true, complete, and accurate to the best of my knowledge.
- I understand that any false statement or misrepresentation will be cause for denial, reduction, cancellation and/or repayment of financial aid.

Daytime Phone (_____) _____ E-mail Address _____

Student Signature _____ Date _____/_____/_____