

Financial Aid Revision Request Form

Name: _____ SOU ID Number: _____

Academic Year: 20____ to 20____ Term(s): _____

Changes to Estimated Student Expenses (required documentation is listed on page 2)

DO NOT USE THIS FORM FOR CHILDCARE EXPENSES.

On a case-by-case basis, we may adjust your estimated student expenses of your budget to include costs that are directly related to meeting your educational needs. **In some cases, you may not have additional federal, state or university aid eligibility to meet the extra educational costs you are incurring.** Requests for adjustments made later than two weeks before the end of each term may not be reviewed in time to be approved. Documentation **MUST** be attached (see page 2 for required documentation).

Check the box(es) you are requesting. If you choose other, provide detail in the box below.

- | | |
|--|---|
| <input type="checkbox"/> Commuting from Grants Pass | <input type="checkbox"/> Computer purchase |
| <input type="checkbox"/> Commuting for educational purposes related to an internship/practicum or child care | <input type="checkbox"/> My parent was denied the Parent PLUS Loan and I am requesting additional Unsubsidized Loan funding |
| <input type="checkbox"/> Tuition Adjustment for 15+ Credits (9+ for graduates) | <input type="checkbox"/> Other requests (detail in the box below) |

Grade Level Changes

- I will be a SOPHOMORE (45-89 credits) I will be a JUNIOR (90 or more credits)

Enrollment Level Changes

- I will be enrolled HALF time: 6-8 credits/term (5-6 credits for graduates)
 I will be enrolled THREE-QUARTER time: 9-11 credits/term (7-8 credits for graduates)
 I will be enrolled FULL time: 12+ credits/term (9+ credits for graduates*)

Decline Work-Study for Loans

- I decline \$ _____ of Work-Study and request that my loan(s) be increased, if eligibility exists.

Terms and Conditions

I have read the second page of this form and have supplied all required documentation. All of the information supplied is an accurate statement regarding my current academic year expenses. I understand that incorrect information may affect future financial aid funding.

I accept additional federal loans to assist with the payment of these costs/changes or *I will apply for a Grad PLUS or Alternative Loan.

Signature

Date

Financial Aid Revision Request Form

When you make a request for revision to your estimated cost of attendance, you must supply documentation.

Without the required documentation, our office will be unable to process your request.

Commuting from Grants Pass or beyond, commuting for educational purposes related to an internship/practicum, or commuting related to picking children up from a childcare provider

- Attach a statement attesting to your physical address (not your PO Box number) to the Financial Aid Revision Request Form.
- Provide an accounting of the number of days per week, the number of weeks and number of terms you will need to commute to the university.
- To include repair costs to your estimated student expenses, attach the bill or estimate for auto service completed to ensure the car is working and safe. Routine maintenance (i.e. oil changes, filters and belt maintenance) is not an approved expense.

NOTE: If you are commuting for an internship/practicum or childcare, you must attach a written explanation for the need to commute to the request for an adjustment to estimated student expenses form.

Computer purchase

Attach a receipt, purchase order or online quote to demonstrate your intent to purchase a computer and peripherals.

*NOTE: You may receive an adjustment to your estimated student expenses for a computer purchase **once** during your degree program. In most cases, increased funds must be disbursed equally over the course of the academic year.*