

Student Apartments & Family Housing Guidelines for Maintaining an Animal

The following guidelines apply to all approved animals and their owners who live at SOU Student Apartments & Family Housing.

The animal may not be in residence prior to approval by the Student Apartments & Family Housing Area Coordinator and prior to completion of the application and submission of all required documentation and deposits.

The resident (owner of the animal) is responsible for the animal's behavior at all times. The animal must be on a leash when not inside the student's private residence and animals may not interfere with daily routines or cause difficulties to other students residing in Student Apartments & Family Housing. Sensitivity to tenants with allergies and to those who fear animals is extremely important to ensure the "peaceful enjoyment" of the entire residential community. The animal may NOT be walked in areas that are designated "pet free".

The student is financially responsible for the actions of the animal at all times including bodily injury, property damage, and/or any and all necessary cleaning which could include pest control costs for fleas, ticks, or any other animal related pest.

Animals must be vaccinated annually and documentation provided to the University Housing Office each December.

Animals must wear a collar with a tag, which needs to include the owner's name and address, as well as a current phone number.

Residents with animals must comply with any and all city and University ordinances governing animals. All animals must be properly housed, cared for, and fed in accordance with accepted practices for the particular animal. They must be housebroken prior to residing with the student. They may not be housed, fed, or unattended at any exterior location of any apartment or Student Apartment & Family Housing location.

Animal waste must be retrieved and disposed of immediately after each "trip" outside. All waste must be properly disposed of in a tightly secured, sturdy plastic bag.

The litter box, food dish, and water dish should be placed inside on a mat to prevent damage to flooring.

Authorized University personnel and contractors must be allowed entrance to the premises for inspection or maintenance. We will provide the proper 24-hour notice to the tenant unless entrance is necessary because of an emergency (or in the case of a maintenance work request being submitted by the resident).

** The student must notify the Student Apartments & Family Housing Area Coordinator, in writing, if the animal is no longer in the residence. To replace an animal the student must file a new request, supply a new pet deposit, and provide new documentation. The University Housing Office reserves the right to deny any new request for a pet.

*** Vaccination records must be updated each December no matter the move-in date of the animal.

Violations or breach of any condition outlined in these guidelines may result in the University Housing Office enforcing any one or a combination of the following remedies:

1. Verbal and/or written warning.
2. Charging the student for damages, cleaning, or deodorizing.
3. Removal of the animal within ten days of written notification.
4. Removal of the animal within 24 hours for vicious or threatening behavior.
5. Contacting animal control officers, if necessary, to exercise the authority granted by their agency.
6. Terminating the student's Rental Agreement for failure to remove the animal within ten days or 24 hours of notification.

I have read and understand all the guidelines and responsibilities for pet ownership and agree to uphold them if approved:

Signature

Date:

Student Apartments & Family Housing Animal Registration Form

To be filled out once tenant is approved- one form for each animal

Resident's Name: _____

Rental Address: _____

Home Phone: _____

Cell Phone: _____

Animal's Name: _____

Type of Animal: _____

Physical Description of Animal (age/color/weight/breed):

Alternate Caregiver for Animal if Owner/Tenant Unavailable:

Name: _____

Relationship: _____

Phone Number: _____

Address (if different): _____

Name: _____

Relationship: _____

Phone Number: _____

Address (if different): _____

Please attach a picture of the animal to this form OR email a picture to housing@sou.edu