**Reduced Course Load Authorization**

All international students are required by the United States Citizenship and Immigration Services (USCIS) to register for and complete a full course of study each academic quarter (i.e., 9 credits for graduate students and 12 credits for undergraduate and post-baccalaureate students.) A student may register for a minimum of 3 credits in his or her last term if approved; this form is required for such an approval. Failure to comply with this regulation or to submit this form for consideration may jeopardize the student’s legal status.

**Student Name**

**US Address**

**Phone Number Email Address**

**Degree**

 *Degree level Major Graduation date*

**Term of Requested Reduced Course Load:**

**Number of Credits Requested:**

**To Be Completed by Student:**

I hereby petition to have this course load accepted as equivalent to a full course of study. I ask for approval of this exemption for the following reasons:

**To Be Completed By Student’s Academic Advisor:**

I recommend that the student be exempt from the full course of study requirement for the following reasons:

**Student Signature**

*Date*

**Advisor Signature**

 *Date*