



**Faculty/Staff  
Statement of Understanding of the Family  
Educational Rights and Privacy Act of  
1974 (FERPA)**

I understand that, by the virtue of my employment at Southern Oregon University, I may have access to records which contain individually identifiable information, the disclosure of which is prohibited by the Family Educational Rights and Privacy Act of 1974. I acknowledge that I fully understand that the intentional disclosure by me of this information to any unauthorized person could subject me to criminal and civil penalties imposed by law. I further acknowledge that such willful or unauthorized disclosure also violates SOU policy and could constitute just cause for disciplinary action including termination of my employment regardless of whether criminal or civil penalties are imposed.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
POSITION / TITLE

\_\_\_\_\_  
DEPT

Faculty and Staff employed at SOU, given Banner accounts where they will have access to confidential student information, are to read and sign this Statement of Understanding as a condition of their receiving a Banner Account. Specific questions regarding FERPA application and/or interpretation should be directed to the Registrar.