



Class of 2020
Pat Alexander
Margaret Pashko
Sue Sorem

Class of 2021
Lyn Gutierrez
Irv Lubliner
Bill Mansfield

Class of 2022
Betsy Gentry
Larry Hunter
Elisabeth Zinser

Agenda

OLLI at SOU Council Meeting
May 26, 2020, 2:00 PM
Via Teleconference

Discussion of Action Items and proposed Motions: Prior and following the Council discussion of each motion, the Chair will ask for OLLI member comments, limited to 3 minutes for each speaker.

1. Call to order: President – Pat Alexander
2. Adoption of the Agenda – Pat Alexander
3. Approval of Minutes & Committee Reports
4. Treasurer Report – Irv Lubliner
5. Motion(s)

6. President’s Report – Pat Alexander OLLI at SOU President’s Report

Several weeks ago, a task group was formed to identify key issues /problems related to the Fall term. The group is also working on action plans and specific responsibilities designed to solve the problems. After hearing from a number of chairs, committee volunteers, Council members and staff it became clear that everyone was hard at work, but some tasks were being duplicated while others were unintentionally slipping between the cracks.

It became evident that a group was needed to share information and ideas at the very minimum. This is now happening. The group first tackled some of the technology issues that CC and potential instructors for the Fall term would likely face. An action plan was formed to address those issues. Our next step will identify similar issues that our member learners might face.

In short, the group wants to reassure potential instructors and members that the group is aware of and is addressing potential problems related to Fall course offerings. Online teaching/learning won't be the same as in person, but we believe that the slate of Fall term courses will be satisfying and enjoyable for all.

7. Discussion Topics

- Need for the Annual Survey—Andrea Gay & Lorraine Vail

8. Standing Committee Reports

- Communications & Community Outreach – Peg Evans
- Curriculum – Sara Brown & Susan Stitham
- Funds Policy & Management – George Rice
- Future Space Needs – Cliff Edwards & Lorraine Vail
- Landscape – Sandy Hansen
- Leadership Development & Recruitment – Sandy Theis
- Member Services – Andrea Gay
- OLLI at Medford (MOLLI)—Sue Sorem

9. Additional Remarks

- Assistant Director – Rob Casserly
- Council Members
- Committee Chairs

10. Upcoming Events

- June 3...Ballot Return Deadline
- June 5...Election Results Announced
- June 5...Annual Meeting via Email
- June 5...Spring Term Ends
- June 9...Council Meeting; New Council Seated (note the date change, time TBA)

Adjournment

Committee Reports

Report from Communications and Community Outreach Committee (CCO)—Peggy Evans, chair

Because of our current stay-at-home mandate, there has been little activity in the CCO area. Here are the updates.

Community Outreach, Advertising and Promotion, PR/Media Relations, Archive: Anne Bellegia, lead

Anne has sent a column to The Mail Tribune about volunteerism and the pandemic's effect on it, citing OLLI at SOU as an example.

Open House and the future: Peggy Evans

I have had several conversations with various folks about plans for next year, including the Curriculum Committee task force, and a soon-to-begin CCO task force. With the cancellation of our Open House, we need a new plan for comprehensive advertising. Now that we have a clearer idea of courses for the fall, we have many decisions to make, including how we will advertise, to whom we will advertise, and what we will advertise. There is the question of what we should do about the "Stay for the Connections" part of our "theme" (Come for the Classes and stay for the connections), since those connections will be harder to come by with remote teaching. This is a time of opportunity, so we are working on creating a good advertising campaign.

Our "OLLI-at-Home" marketing idea has had a couple of roadblocks. We found that the Saginaw Valley State, Michigan OLLI was already using this phrase, but they gave us their blessing. Elisabeth suggested we talk with Ashland at Home, since that was very close to their verbiage. As of this writing we have not heard back from Ashland at Home. We are considering an alternative.

Meanwhile work is continuing on details of the fall catalogue.

Report to OLLI Council
May 26, 2020

Curriculum Committee: Sara Brown and Susan Stitham

Spring 2020:

1. Research for BEST PRACTICES Manual: Sara Brown is compiling data from our online experience with Spring 2020 from three sources: observations by liaisons in nearly each of the 30 plus courses, results from a survey of students in the Spring courses and from a survey of the Spring instructors. We are very grateful to Dan Dawson who is compiling the results into significant themes and to Ian Templeton, our longtime editor, for agreeing to shape the data into a manual. We intend the manual to be a living document, reflecting best practices and big problems that we discover as we continue in this online world of instruction.
2. "Rolling Over" approved Spring 2020 courses to Fall 2020: we are following up with all the Spring instructors who have not yet "rolled over" their course, encouraging them to take the plunge.
3. Work session with SOU Division of Teaching and Learning. On May 14th, all CC members, except one (who received a recording of the session) plus Pat Alexander, Lyn Guitierrez, and Rob Casserly attended a Zoom presentation on SOU's two platforms for instructors: Zoom and Moodle, presented by Hart Wilson and Clay Austin. We are very grateful to both Hart and Clay for their enthusiasm and flexibility.
 - a. SOU Support: Hart Wilson has created two documents for OLLI to support potential instructors:

- i. An Overview of the specific support available from SOU via the OLLI office;
- ii. A Decision Tree with hot links to resources that assists potential instructors in determining what technology would best suit their teaching styles and course goals.

Fall 2020:

1. Course Proposals: As of May 23rd, Ginny Blankinship reports that we have received 46 cps, including approximately 10 “roll overs” from Spring ’20; we know there are others in the hopper. The liaisons are busily engaged with assisting instructors with thinking through this unknown territory and connecting them with resources.
2. Instructor Recruitment: Anne Coleman is heading up this initiative for CC.
 - a. In addition to the **Spring ’20** instructors, liaisons have contacted all the instructors from **Fall ’19**, and we have sent follow up emails. This is the group, you will recall, who stepped up to the challenge of teaching in venues outside Campbell Center and now we’re asking them to come to OLLI’s aid again.
 - b. We are also contacting the instructors from **Winter ’20** who were not on either of the other two lists and urging them to submit a proposal.
3. Instructor Support:
 - a. Newsflashes: Nancy Rhoades, team leader of this initiative, has been working with Pauline on Newsflashes, including testimonials from Spring Instructors and highlighting websites that she and her team have found particularly useful.
 - b. Zoom Pro Access: Instructors will be provided access to Zoom Pro through SOU via the OLLI office, beginning in early July in order to provide opportunity for instructors to practice before September. Those who want it will also be given access to Moodle, a learning management system as distinct from a video conferencing platform.
 - c. Technical questions: All instructors and potential instructors who have technical questions about teaching online are directed to contact the OLLI office. Those who wish will be provided a Technical Consultant to work with them, as happened in Spring.
 - d. Specific Zoom support: because the vast majority of course proposals received so far for Fall intend to use Zoom, CC is focusing on providing support for that platform.
 - a. Zoom Mentors: Recruiting OLLI volunteers who are experienced in Zoom to work with instructors through the Orientation, and follow up practice sessions.
 - b. Zoom Orientation Course: in July? Working with the OLLI office to design a practical course in teaching on Zoom, and strongly urging all instructors planning to use Zoom to enroll.
 - c. “Dress Rehearsal:” an opportunity organized by the Zoom Mentor and CC to allow an instructor to practice with an appropriate number of students. In this endeavor, Nancy will be working with Pauline to recruit members to be “extras” in the audience.

- e. Moodle support: This support is available from SOU and will be accessed through the OLLI office.
- f. Class Hosts: CC is interested in working with MSC in developing a new job description for an online class host. Possible tasks, based on experience in Spring courses: a. helping the instructor monitor questions from students and the Chat function; b. admitting late arriving students from the Waiting Room; c. alerting instructors to technical problems.

FPMC Report to Council for May 26, 2020 by G. Rice, Temp. Chair

Annual Fund (AF)

Total donations per report of 5/20/2020	\$34,215
2019 - 2020 AF Goal	\$38,336
Difference to meet 6/30/2020 goal	< \$ 4,121 >

OLLI Council Report May, 2020
Leadership and Recruitment Committee

We have five candidates for the OLLI Council Election (Clark Custodio, Wayne Davidson, Phyllis Fernlund, John Ferris, and Jerry Rubin). Since we cannot have a candidate forum, we had candidates answer questions and we sent those answers, the candidate bios with photos, and the election ballot out to members in early May. Votes are still coming in. Results will be announced in June. Thanks for Pauline and Rob for facilitating the distribution of the information and the ballots.

Sandy Theis

Member Services Monthly Report: May 2020, Chair: Andrea Gay

Host Committee: Linda Price

Discussion is taking place as to what “host” looks like now that we are online only. We want to be able to facilitate this committee, perhaps in other ways. Will give updates as things develop.

SIG’s: Barb Barasa

Current SIG’s are “Come Work on Your Watercolors Goals, Science Fiction Movies (films are watched then discussed.), The 3 Principles of Sidney Banks. A new writing workshop SIG is under development.

Inside OLLI: Robbi McMinimy

Inactive. We need to discuss the possibility of an online orientation for new members. With the current tech issues, we may have to delay this setup.

Social Team: Rob Joseph

Inactive. Rob is currently helping Sue Sorum get her Con-Cons in the fall catalog. Considering safe distancing we have not been able to facilitate social gatherings. There are some alternative ideas being tossed around to keep members socially engaged by safe distancing.

Member Satisfaction: Bonnie Johnson

The annual member survey has been delayed until after CC completes their survey of online instruction for instructors and students. Anticipated member survey to be initiated late June to early July.

Member Recognition: George Nielsen

Member recognition pins are given out at the annual meeting. Due to Covid, the meeting will not take place in a public place. Anyone wanting a pin would have to call the office and request one.

Member Memorials: Baiba Calhoun

No updates available.

Office Support: Maureen Wilson-Jarrad:

Office Support has continued from work at home. They continue to assist staff and members as needed. Marta has been helping Pauline Black in gathering names of members who are tech savvy that could potentially help in technical needs. The office is asking that technical needs not be assigned to them in addition to what they are currently doing.

Member Services Chair: Andrea Gay

Currently attending online meetings regarding task force, council meetings and meeting with OLLI staff in terms of technical needs. I have suggested an independent "Technical Committee" form, perhaps under the guidance of CC. I have personally spent over 6 hours in tutorials for Zoom use in order to help with all the online operations OLLI is operating under.

MOLLI Council Report 2/21/2020

The committee met via Zoom on Thursday May 21, 2020

OLLI Update: Sue summarized the activities of the CC and CCO committees as given to her by the committee chairs. In brief, both committees are in the exploratory phase of this new reality and are focusing on answering questions, which when answered and agreed to, will be the guide for short term and future direction. Member retention is the key focus in the recruitment of fall instructors and the need to maintain quality courses in the home-learning world. It is recognized that the class size in online formats is no longer restricted and therefore many more members can participate in fewer classes, especially in lecture-type courses. Because the catalog is the most effective tool to recruit new members and showcase OLLI at SOU, the

decision has been made not to reduce or change the quality or look and it will be published and distributed as normal.

Instructor Recruitment Activities for Fall 2020: Sue informed the committee of the OLLI preference for the term *home-learning* rather than *online or remote learning*. Those present agreed that it has a more inviting connotation.

Two MOLLI-sourced potential instructors are considering submitting a proposal for fall term, two have agreed to teach again as soon as the campuses open, and two are yet to be contacted.

Potential MOLLI Annual Goals: It was decided that it is too soon to discuss the MOLLI annual goals since they are mostly dependent on the opening of HEC for OLLI Courses. The committee is ready and willing to assist CC in instructor recruitment for winter term home-learning courses (if necessary) and the CCO committee in the communication and engagement of potential new members or groups in the North County.

Conversation Connections: Two MOLLI members agreed to offer a Zoom con-con in the fall and submit the info for inclusion in the catalog. We have a third subject and are recruiting to find a facilitator.

Submitted by: Sue Sorem, 5/22/2020