



<u>Class of 2021</u>	<u>Class of 2022</u>	<u>Class of 2023</u>
Lynn Gutierrez Irv Lubliner Bill Mansfield	Betsy Gentry Larry Hunter Elisabeth Zinser	Clark Custodio John Ferris Phyllis Fernlund

Minutes

OLLI at SOU Council Meeting
October 27, 2020, 3:30 p.m.
Via Zoom

Present: Council Members – Clark Custodio, Phyllis Fernlund, John Ferris, Betsy Gentry, Lynn Gutierrez, Larry Hunter, Irv Lubliner, Bill Mansfield, Elisabeth Zinser. Committee Chairs and Director/Assistant Director – Ginny Blankinship, Rob Casserly, Wayne Davison, Peggy Evans, Andrea Gay, Sandy Hansen, Sue Sorem, Susan Stitham, Lorraine Vail

1. Call to order – President – Larry Hunter. 3:30 p.m.
2. Adoption of the agenda—Larry Hunter. **m/s/p** (with added discussion item on question of copyright protection for the Zoom teaching manual)
3. Approval of minutes – Meeting of September 22 – **m/s/p**
4. Treasurer’s report – Irv Lubliner went through the report covering the first three months of our fiscal year. Member fee income is 56.8% of what it was last year at this time; annual fund income is 85% of last year; operating expenses are 73.7% of last year. The current operating funds balance is \$198,357. Irv will convene the Finance Committee in November to consider revisions to the budget.
5. Motions - none

6. President's remarks – Larry Hunter noted that good is happening in the midst of this very difficult year. Thanks to all, particularly the Curriculum Committee for working so hard on classes and with instructors; to the Communications and Community Outreach Committee for getting such good press for us; to the Member Services committee for meeting the training needs of our members; to Sandy Hansen for paying attention to our gardens; to Lorraine Vail for producing the Zoom training manual; to Betsy Gentry and Susan Stitham for working for OLLI long distance. We will get through this together.

7. Discussion

Spring term – Larry noted that it doesn't look like the COVID situation will have improved by the end of March and course proposals for spring are due by the end of December. **Moved** by Elisabeth Zinser and seconded by Lyn Gutierrez that the Council directs the Curriculum Committee to plan for a spring term with on-line classes only. **Passed** unanimously.

LDRC charge – Lorraine Vail reported the Leadership Development & Recruitment Committee has been working with the three new Council members. Usually the committee conducts an all-day training session for all Council members in June, but that was not possible this year. The Committee suggests placing 15 minutes of ongoing governance training on the agenda of Council meetings for the rest of the year. The Council agreed.

Zoom training manual – Susan Stitham asked that the Council look into copyrighting the "Instructor's Reference Guide for Teaching Online Courses with Zoom" prepared by Lorraine. Rob Casserly and John Ferris will investigate and report back on the pros and cons.

8. Committee reports

CCO - Peggy Evans reported the winter term catalogs should be mailed October 27. The Committee is planning more paid advertising to try to increase membership; there is money in the Committee's budget, but Peggy inquired whether it was appropriate to spend that money given our reduced revenue. The Council agreed that promotion is important; CCO should go ahead with their plans and the Finance Committee will provide overall guidance on the budget.

Curriculum – The extra time for winter course proposals paid off with 73 courses being offered. The Committee is continuing training and support of instructors. Susan Stitham raised the issue of members losing their Zoom connection information and asked whether there could be some central listing of class links.

Funds Policy & Management – Wayne Davison reported the Legacy Fund balance is currently \$27,741.

Landscape – Rob will put in a work order to have the irrigation in the nandina bed looked at.

Member Services – Thanks to the tech team helpers: Jeff Roberts, Pat Burnham, Irv Lubliner, Bob Palermini, Steve Weyer and George Cook. Thanks to Lorraine for producing a Class Host Criteria Sheet.

MOLLI – While there is no physical Medford program this year, the Committee continues to try to recruit “greater Medford” members and instructors and host Conversation Connections.

9. Additional remarks

Rob Casserly reported we now have 1054 members (not far off from the national OLLI average membership of 1200). The OLLI national office reports the average number of courses offered by OLLIs is only 37. For our winter term, 25 courses allow 100 or unlimited sign ups; courses include the workings of Congress, geology, technology, animal intelligence, dance and Best American Short Stories. Rob noted that four OLLI members have died recently and will be missed: Don Dolan, Bill Bain, Rajan Kavanagh, and Joe Collogne.

On behalf of Rachel Jones (who is on leave), Rob reported on the many meetings he has attended at SOU: the SOU Foundation raised \$3.3 million last year and is planning on a major fundraising campaign two years from now. SOU itself is facing a \$1.9 million budget gap this year; enrollment is down 10%, furloughs will continue after December 31, and SOU is not filling empty staff positions. SOU is hoping for state or federal relief.

Coming events:

- November 9 – Winter catalog online and registration begins
- November 17, 3:30 p.m. – OLLI Council meeting (note change)
- No December Council meeting

Adjourned at 5:10 p.m.