

## **CARPENTER FUNDING (Category II) 2019-20**

Carpenter II Grants support travel to academic conferences, workshops, and symposia, for all forms of conference participation. The grant period is June 1, 2019 through June 30, 2020. This is the first of two Carpenter II application cycles for 2019-2020 grants; there will be another application solicitation in Fall 2019.

**Eligibility:** Grant recipients must be full-time faculty members on renewable contracts, assigned at least 0.5 FTE to instruction. **Recipients are obligated to remain a faculty member at SOU during the 2020-2021 academic year or reimburse the university for the full amount awarded under the Carpenter Grant.** Certain limitations may apply to faculty on sabbatical. Applicants may submit one application per round to attend one conference, but may apply during the second round of the calendar year for a different conference. Approved funding is for the applied project only. Funding is non-transferable to other projects. Each application must be original and written individually, even if multiple faculty are co-presenting at the same conference.

**Funds Available:** The Carpenter Foundation will provide \$25,000 for Carpenter Grants (Categories I and II) for the 2019-2020 academic year. The Faculty Development Committee strives to distribute funds equally between Carpenter I and Carpenter II categories, although the actual allocations may vary depending on the relative numbers of high quality proposals and their costs.

**Procedures:** In judging grant applications, the Faculty Development Committee gives primary consideration to requests that show careful preparation, make strong arguments for funding, and are from faculty members on the conference program as a presenter, officer, or organizer. Additional consideration may be given to faculty members who have not received recent Carpenter funding. Although the maximum award is \$750, reduced amounts are frequently awarded depending on the amount of funding available and the role of the applicant. Carpenter II grants are recommended by the Faculty Development Committee to the Faculty Senate, and then approved by the Provost.

**Deadline:** Submit the application **as an email attachment** to Patrick Stubbins ([stubbinsp@sou.edu](mailto:stubbinsp@sou.edu)) by **Monday, April 22, 2019.**

Instructions for completing the 2018-2019 Carpenter II Grant application:

The Carpenter II application is in a separate document. You may open the application and complete the form. Please note that special formatting (bold, italics, underline, highlight, etc.) will be stripped off when applications are compiled and emailed to committee members for consideration). In detailing your budget requirements, please refer to the maximum allowed expense rate tables. That information can be found at <https://inside.sou.edu/bus-serv/travel/meals-lodging-incidental.html>. **Return the application to Patrick Stubbins as an email attachment.**

If you have any questions about this process, please call the Provost's Office at 2-6114.