

Request to Record Prior Graduate Credit

Programs: Use this form if you are choosing to accept graduate credits in transfer for a student in your program. To be applicable, the credits must have been completed at the graduate level at the prior institution, must have a valid grade, and must not exceed 16 quarter units (10 semester units). An official transcript must be on file showing the courses to be transferred. Complete this form and scan to transferarticulation@sou.edu or send through intercampus mail to Raider Student Services Attn: Transfer Articulation

Student Name _____ **SOU ID** _____

Graduate Program _____

Authorized Program Signature _____

Institution	Course Prefix, Number & Title	Credit Hours	Is this course a direct equivalent to an SOU course for all students? If so indicate what course.
Example: Colorado State Univ	BUS 625 Organizational Communication	2	Yes, MBA 575
Example: Tulane University	EDUC 5090 Methods II Social Studies	3	No