

# New Course Proposal

Submit completed form electronically

1. **Course prefix and course number:** GSWS 509
2. **Course title:** Practicum
3. **Abbreviated title for class schedule** (30 characters or less): Practicum
4. **Credit hours:** 1-12 credits  
(note: if credits are variable, list range of credits (e.g. 1-8 credits))
5. **Catalog description:** Topics and credits vary. Practicum must be approved by the program chair.
6. **Prerequisites (to add each additional prerequisite, start a new line):**  
(See attached Note for samples)
  - A. (course prefix, (space) and number) N/A
7. **Co-requisites (including labs, if any):**
  - A. (course prefix, (space) and number) N/A
8. **Major/Class restrictions:** Please indicate any class or major restrictions: Graduate or post-baccalaureate standing.
9. **Is course repeatable?** Yes ☒ No    If Yes, list maximum credits: 12
10. **Labs requirements:** If course includes a lab: # of hours lecture: N/A ; # of hours lab:
11. **Fees:** List any course fees: N/A
12. **Grade Mode:** Graded only: ☒ Pass/No Pass only:    Option:
13. **CIP Code:** Six-digit CIP code (check with your Division Director): 05.02
14. **Special qualifications; Is course proposed for (yes/no):**
  - A. University Studies? No If yes, list Strand(s)
  - B. Honors? No
15. **Cross-listing:** List any cross-listing (and please complete the Cross-list proposal form at <https://inside.sou.edu/provost/curriculum.html>): N/A
16. **Strategic justification for proposed course:**

1. **Rationale:** What is the overall strategic rationale for offering this course? With the expansion of the GSWS program (to a major, minor, and certificate beginning F20), we want to create a list of potential graduate level courses. This will allow us some flexibility in further building the program.

B. **Alignment:**

1. How does this course align with the unit's mission plan?

This course aligns with GSWS bylaws criteria, and particularly helps us as we proceed with our GSWS program. A key component in the GSWS program is putting theory into practice, and this course allows us to engage with graduate students in this process.

2. How does the course fit into the rest of the unit's curriculum?

This course engages graduate students in applying theory into some sort of action. It allows for faculty to develop one-time courses (e.g., courses that address a particularly salient contemporary issue) or an opportunity to create new courses that will eventually become more permanent.

- C. **Enrollment:** What is the new course's estimated enrollment each time it is offered over a three-year period? Year 1 n/a; Year 2 n/a; Year 3 n/a

- D. **Resource evaluation:** What resources – faculty, equipment, lab space, etc. -- will be needed to offer this course and how will those resources be obtained?

1. *Faculty:*

- a. Who will teach the course? This course will be available for any GSWS faculty or affiliated faculty member who is approved to teach graduate level courses and has the capacity to teach a course, in consultation with the GSWS Program Chair and the faculty member's home program.
- b. Evaluate unit's faculty availability and/or needs and the impact on other teaching obligations. We do not expect this to have any impact on faculty's teaching obligations; rather, this would allow the GSWS program and faculty to create and offer new or one-time graduate level courses, as needed. There are no current plans to teach this course.
- c. If additional faculty members are needed, how will that need be met?  
N/A

2. *Facilities:* Cite any additional need for classrooms, equipment or lab space; explain how that need(s) will be met. Most GSWS courses use circle seating (either all-class circle seating or small group circle seating) and accessible seating for all students (e.g. no small desks).

3. *Other:*

- a. Are Hannon Library resources sufficient to meet the needs of this course? Yes
- b. Are any other resources needed to support this course? No  
If so, please explain how they will be obtained.

**E. External impact:**

1. What is the expected effect of this course on existing programs elsewhere in the university? Because this course will be offered infrequently, we do not expect it to have an effect. When offered, this may serve as a good resource for graduate programs at SOU.

**NOTE:** Please document your contact with other academic programs which may be affected by this new course and the response you received.

2. Will any of your prerequisites affect other academic programs? N/A

**NOTE:** Please document your contact with other academic programs which may be affected by this new course and the response you received.

**17. Syllabus (condensed) – Note: This is a special topics course with no specific course description.**

*(Attach an accompanying, condensed syllabus, which should include the following items. Schedules and similar details are **not** required.)*

- A. Course description (same as Catalog description, above)
- B. Learning objectives of the course
- C. Required texts
- D. Course format
- E. Other – any other relevant materials needed to explain the goals and teaching methods of this course.

Approvals:

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Signature of Division Director

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Date

4/29/16