New Course Proposal

Submit completed form electronically

1. **Course prefix and course number:** GSWS 299

2. **Course title:** Special Topics

3. **Abbreviated title for class schedule** (30 characters or less): Special Topics

4. **Credit hours:** 1-8 credits
   (note: if credits are variable, list range of credits (e.g. 1-8 credits)
5. **Catalog description:** Topics and credits vary

6. **Prerequisites (*to add each additional prerequisite, start a new line*):**
   (*See attached Note for samples***)**

   A. (course prefix, (space) and number) N/A

   B. (course prefix, (space) and number) N/A

   C. (course prefix, (space) and number) N/A

7. **Co-requisites (including labs, if any):**
   A. (course prefix, (space) and number) N/A

8. **Major/Class restrictions: Please indicate any class or major restrictions:** N/A

9. **Is course repeatable? Yes X No If Yes, list maximum credits:** 8

10. **Labs requirements: If course includes a lab: # of hours lecture:** N/A **; # of hours lab:**

11. **Fees: List any course fees:** N/A

12. **Grade Mode: Graded only: X Pass/No Pass only: Option:**

13. **CIP Code: Six-digit CIP code** (check with your Division Director): 05.02

14. **Special qualifications; Is course proposed for (yes/no):**
    A. University Studies? No If yes, list Strand(s)

    B. Honors? No

15. **Cross-listing: List any cross-listing (and please complete the Cross-list proposal form at https://inside.sou.edu/provost/curriculum.html):** N/A

16. Strategic justification for proposed course:

A. **Rationale**: What is the overall strategic rationale for offering this course? With the development of the GSWS major and option for lower division electives – we previously only allowed upper division electives in the GSWS minor – we want to create the option for lower division special topics courses. We already offer special topics as an upper division, GSWS 399. We envision 199 as foundational special topics and 299 as special topics that expand introductory knowledge and skills.

B. **Alignment**:

1. How does this course align with the unit's mission plan? This course allows us to quickly engage students with GSWS topics happening in the moment.

2. How does the course fit into the rest of the unit's curriculum? This course introduces students to GSWS topics, and also allows for faculty to develop courses that address contemporary issues.

C. **Enrollment**: What is the new course's estimated enrollment each time it is offered over a three-year period? Year 1_n/a; Year 2 n/a; Year 3 n/a

D. **Resource evaluation:** What resources – faculty, equipment, lab space, etc. -- will be needed to offer this course and how will those resources be obtained?

1. *Faculty*:
   a. Who will teach the course? Dr. Kylan Mattias de Vries or Carey Jean Sojka (there may be an occasion where Affiliated GSWS faculty may teach a course).
   b. Evaluate unit's faculty availability and/or needs and the impact on other teaching obligations. The program often offers special topic courses, usually as GSWS 399, at least once per year. 299 would be offered in place of the 399. There are no current plans to teach this course; however, based on GSWS 399 enrollment, the range is 15-50 students.
   c. If additional faculty members are needed, how will that need be met? N/A

2. *Facilities*: Cite any additional need for classrooms, equipment or lab space; explain how that need(s) will be met. Like all GSWS courses, this class requires circle seating (either all-class circle seating or small group circle seating) and accessible seating for all students (e.g. no small desks).

3. *Other*:
   a. Are Hannon Library resources sufficient to meet the needs of this course? Yes
   b. Are any other resources needed to support this course? No
      If so, please explain how they will be obtained.

E. **External impact**:

1. What is the expected effect of this course on existing programs elsewhere in the university? Because this course will be offered infrequently, we do not expect it to have an effect.
NOTE: Please document your contact with other academic programs which may be affected by this new course and the response you received.

2. Will any of your prerequisites affect other academic programs? N/A
NOTE: Please document your contact with other academic programs which may be affected by this new course and the response you received.

17. Syllabus (condensed) – Note: This is a special topics course with no specific course description.

*(Attach an accompanying, condensed syllabus, which should include the following items. Schedules and similar details are **not** required.)*

A. Course description (same as Catalog description, above)

B. Learning objectives of the course

C. Required texts

D. Course format

E. Other – any other relevant materials needed to explain the goals and teaching methods of this course.

Approvals:

_____ _____
Signature of Division Director Date

4/29/16