

## Irregular Registration Form Open-Numbered Course

Use this form to create a special course for an individual student for a current or future term and for open-numbered courses only (i.e., Research, Reading and Conference, Thesis, Seminar, Special Studies, Workshop, and some Practicum and Capstones).

**Instructor:** Complete form and when finished, print form, secure all required signatures, and submit the hard copy version to the Enrollment Services Center. Students are not permitted to transport forms for signatures. Please allow up to seven (7) business days for processing. Forms submitted after the 7th week of the term may be processed and billed in the subsequent term.

**Term:** Winter 2011

### STUDENT INFORMATION

**Student ID Number:** 940xxxxxx

**Name:** John Smith

**Telephone Number:** 541-xxx-xxxx

### COURSE INFORMATION

**Department:** HPS    **Subject Code:** HST    **Course Number:** 401

**Course Title:** Research

**Number of Credits:** 4    **Instructor's Name:** Jane Smith

**Grading Method:** A-F    **Instructor SOU ID Number:** 940xxxxxx

### REQUIRED SIGNATURES

**Student** \_\_\_\_\_ **Date** 02/14/11 \_\_\_\_\_

By signing this form, the student understands this registration is subject to the tuition/fee assessment, refunding schedule and SOU academic policies.

**Instructor** \_\_\_\_\_ **Date** 02/14/11 \_\_\_\_\_

**Department Chair** \_\_\_\_\_ **Date** \_\_\_\_\_

**Dean\*** \_\_\_\_\_ **Date** \_\_\_\_\_

(\*Dean's signature required for all graduate students, seniors on reserve credit, and **all** students after the fourth week of the term.)

**COURSE DESCRIPTION**

**Will attach syllabus: NO**

**This description and bibliography will be a part of the student's permanent record.**

**Course Content**

The objective of the course is to provide the student with the opportunity and time to research  
XX  
XX

**Evaluation/Grading Criteria**

XXXXXXXXXXXXXXXXXXXX

**Bibliography/Readings**

XXXXXXXXXXXXXXXXXXXX