

Academic Probation

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MSEd candidates must complete each course with a B- or better throughout the program. If a candidate earns less than a B- in a course, the candidate will be placed on academic probation and notified by the program coordinator. Any candidate placed on academic probation must petition their academic advisor for permission to continue in the program. If permission is granted, a B- or better must be earned throughout the remainder of the program by the candidate. Candidates not meeting this requirement may be terminated from the program.

Professional Ethics

Graduate students are expected to honor standards of ethical practice appropriate to academic life and to meet the expectations expressed in the SOU Policy SAD.015, Code of Student Conduct.

Candidacy for the MSEd graduate degree will be denied, suspended or revoked should it be established that an individual is in violation of the expectations identified for students in the Code of Student Conduct, and specifically those that articulate the ethics and commitment to excellence in scholarship, civility of action, and respect for the community. Such actions shall be taken following all expectations for due process, and in coordination with the office of the Dean of Students. Students may exercise their right to appeal such a decision according to the procedures outlined in SAD.015 Code of Student Conduct.

Student Responsibilities

On offer of admission to the MSEd program, applicants must verify their acceptance of the admission and their understanding and acceptance of the terms and conditions in this handbook by signing and returning an Admissions Acknowledgement Form included with their acceptance letter. Program participants are also expected to review the portions of the SOU catalog pertaining to graduate study at the University. The Master of Arts/Science in Education policies may not conform to other graduate programs at SOU. The practices and policies outlined in this handbook pertain specifically to this program. Conversely, the policies and practices in other graduate programs may not apply to this program.

MSEd participants are expected to conform to professional and ethical standards of conduct consistent with their graduate status and professional orientation.

Student Orientation

All students are required to participate in the MSEd program orientation Moodle class. Orientation will include information regarding course offerings, academic support, administrative policies, and student expectations.

Student Attendance

Attendance is critical to the student's success and to the credibility of the program. Individual instructors have the discretion to set attendance policies for their courses. Students should become acquainted with the attendance policies of their instructors prior to starting each term.

Appeals and Grievance Procedures

Per SOU Policy AAD.055, any MSED student with a grievance arising from perceived unfair treatment in a course or instructor's failure to follow expectations for grading or assessment as they are stated in the course syllabus should first consult with the Graduate Program Coordinator or the Division Director to identify a solution. If the grievance cannot be resolved at this point, the participant may undertake formal grievance procedures as outlined in the Grade Grievance policy (https://inside.sou.edu/assets/provost/Grade_Grievance_08_18.pdf).

Curricular Change Approval Form

Division/Program: DE=H=L - - - - -

- New program proposal for Certificate in Holistic Education
- MSED program academic probation policy

I approve these proposed curricular changes, and confirm that the academic program has the resources to support these changes. Changes that may affect other programs have been shared with the appropriate chairs or directors.

 12/10/19
Signature of Division Director Date