

TO: Faculty Senate

FROM: Carol Ferguson, Laurie Kurutz and Charles Lane, Constitution and Bylaws Committee

RE: Bylaws Section 1.321.1 Academic Policies Committee

DATE: April 25, 2019

Rationale: This proposed change:

1. Clarifies the charge of the committee.
2. Shifts the membership to be appointed by Senate from across the Divisions and Library, for better cross-campus representation to weigh in on the issues before the Academic Policies Committee.
3. Increases membership from 6 to 8 members, because the current six-member requirement for voting becomes problematic when only 3 or 4 are able to make the meeting.
4. Updates language to reflect current organizational structures, ie: from Coordinator of Academic Advising to Student Success Coordinator (SSC.)

Question: Shall the Bylaws Section 1.321.1 be amended as follows:

(stricken is current language, proposed replacement is highlighted language)

## Section 1.321

### 1. Academic Policies Committee

#### a. Charge

The Academic Policies Committee shall recommend policies regarding admission, transfer, general academic regulations and graduation.

Specifically, the Committee will:

- Review academic policies, including those maintained in the Catalog, and make recommendations to the Faculty Senate regarding changes or additions.
- Review recommendations from **committees** ~~its subcommittees (Academic Assessment, Academic Standards, Community-based Learning, e-Learning, and Undergraduate Advising)~~ that may impact existing academic policies.
- Receive ~~recommendations~~ **requests or guidance** from Divisions or administrative units regarding clarifying or exploring policy needs.
- Be a resource to Divisions and units across campus needing clarification to effectively implement academic policies.

## b. Membership

The Faculty Senate appoints eight faculty members to this committee. The Student Senate may appoint a student member. In addition, the chairs of Academic Assessment, Academic Standards, Community-based Learning, Distance Education and Undergraduate Advising Committees (or their designees) may be appointed to this committee to provide better coordination among all these areas.

## b. Membership

The Academic Policies committee will be composed of eight faculty members. The committee will consist of one member from each of the following Divisions:

- Oregon Center for the Arts
- Business, Communication and Environmental Science and Policy
- Education, Health, and Leadership
- Humanities and Culture
- Science, Technology, Engineering, and Mathematics
- Social Sciences
- Undergraduate Studies
- Library

## c. Ex Officio Membership and Administrative Contact

The Registrar, Associate Provost /Director of Graduate Studies, and **one Student Success Coordinator (SSC)** ~~Coordinator of Academic Advising~~, serve ex officio. The Associate Provost is the administrative contact.

## d. Reporting, Meetings and Workload

The Academic Policies Committee makes recommendations to the Faculty Senate and reports on actions taken as directed by the Senate. The Committee meets every other week (sometimes weekly). The workload is consistent throughout the academic year.