

The Transforming General Education Task Force

Accelerated GenEd Course Approval Process & Procedure

— Spring 2021 —

(Revised 05.07.2021)

Upon majority vote of the Faculty Senate and signature of SOU President Linda Schott, the Transforming General Education Task Force will have the authority and responsibility for implementing the following Accelerated GenEd Course Approval Process & Procedure:

1. Faculty Senate delegates to the Task Force the authority to unilaterally release provisional core capacity course templates and application deadlines over the summer for faculty use in AY 21-22.
2. The Task Force shall invite Faculty and Programs to submit their courses for General Education consideration in accordance with these templates and the model approved by Faculty Senate in Spring 2021.
3. CATL shall offer faculty development opportunities for instructors creating or adapting courses for the new General Education model.
4. Courses submitted for all capacities but EDI shall be eligible for expedited approval.
5. EDI courses will go directly to the full University Studies Committee (USC) for review and approval.
6. USC, in cooperation with and under the oversight of the Transforming General Education Task Force, shall create 3-member faculty teams to review course applications for each capacity but EDI.
7. Capacity Review Teams shall evaluate each course application and, by unanimous vote, recommend one of the following actions:
 - a. 5-Year Approval. Course applications granted 5-Year Approval must be re-evaluated by the full USC within five years of their first offering.

- b. Provisional 1-Year Approval.** Course applications given Provisional 1-Year Approval must be re-evaluated by the full USC within one year of their first offering.
 - c. Elevation for Review by Full USC.** Courses elevated for review will be vetted by the full USC in AY 21-22.
 - d. Return to Faculty with Feedback.** Courses returned to faculty with feedback may resubmit for reconsideration. *If a unanimous decision cannot be reached by the Capacity Review Team, this should be the first step.*
- 8. All course applications granted 5-Year or Provisional 1-Year Approval should be checked by the Director of Undergraduate Studies, Director of University Assessment, and the Associate Provost for potential assessment issues.**
- 9. If no assessment issues are identified, USC should act upon the Capacity Review Team recommendations and move all 5-Year or Provisional 1-Year Approvals to Faculty Senate for a vote as quickly as possible.**
- 10. Once approved by Faculty Senate, the core capacity learning outcomes and ePortfolio projects or artifacts for each approved course should be published in both the course catalog and all course schedules for student and faculty transparency.**
- 11. This Accelerated GenEd Course Approval Process & Procedure should sunset at the end of AY 21-22, unless the USC recommends renewing it temporarily or making it permanent, at which time it should return to Faculty Senate for additional consideration.**