# Assessment Committee Meeting – Minutes

November 30, 2012 | 11:30 – 12:20 pm |Library 329

Attendees: Jim Hatton, Craig Stillwell, Dale Vidmar, Mark Krause and Sue Walsh

Sue gave us a preview of the assessment workshop happening at noon. The committee’s role in this year’s assessment endeavors became clear.

All academic programs will complete their TracData data input including assessment results and consequent actions by early spring (April 1 was mentioned). At this point the committee will review the assessment efforts of each program.

To make this workable, next term the committee needs to design a program assessment report structure hopefully generated automatically with TracDat and a rubric for evaluation. If necessary the committee will come up with an exemplar report.

The committee will meet every other week next term starting January 18 at 11:30 am.

Also the prioritization teams will be publishing their criteria in December and January. If possible committee members should monitor the criteria for at least some emphasis on student learning outcomes.