# Assessment Committee Meeting – Minutes

March 1, 2013 | 11:30 – 12:20 pm |Library 329

Attendees: Jim Hatton, Craig Stillwell, Hart Wilson, Dorothy Ormes, Dale Vidmar, Hart Wilson, Chris Stanek, Lee Ayres, Mark Krause

1. The response to the call to the department chairs for CLA participants has been tepid. Mark will talk to his capstone people to get some recruits from the Psychology department, Lee will talk to her Criminal Justice people, and Jim will call Rene about some business seniors and Jim will talk to Curtis Feist about some math people. If anyone has any other ideas, please talk to Jim or Dale.
2. The committee finalized the format of this year’s Program Assessment Report. Thanks to Hart’s good work in consultation with Sue. The report seeks to achieve these four goals: A. It should be reflective. B. It should be qualitative. C. It should drive TracDat usage. And D. It should advance the culture of assessment. Parts of the report will refer to TracDat data and parts will be reflective paragraphs. Mapping of program goals to institutional core themes and goals will be done with a form. Prior to the assessment workshop on March 22 programs will have the form and format in hand and possibly the rubric for assessing the reports. Hart will finalize the format. At that meeting Chris Stanek will show the program chairs how to 1. Save and store their reports in their own assessment areas and 2. How to use the program mapping tool in TracDat. Jim will get Chris a list of committee members so he can give them global access to all program reports.
3. The committee discussed the various advantages and disadvantages of using iwebfolio or moodle’s portfolio facility. Moodle looks like the best way to go and the committee will work on the details to be presented at the Spring Assessment workshop. This will be a continuing agenda item.
4. Hart reorganized the committee’s moodle site to good effect.
5. Jim will write an information item for the Senate detailing the reasons/advantages of switching from the CLA every year to administering the CLA every two or three years and replacing it with an embedded assessment of writing samples (usually capstone papers) from every graduating senior. Jim will bring this to the next meeting.

The committee will meet next March 15 at 11:30 am in Lib 329.