# Assessment Committee Meeting – Minutes

 April 12, 2013 | 11:30 – 12:20 pm |Library 329

Attendees: Jim Hatton, Rene Ordonez, Kyle Ragsdale, Kristin Nagy Catz, Craig Stillwell, Hart Wilson, Dorothy Ormes, Hart Wilson, Lee Ayres, Mark Krause, Chris Stanek

1. Dale has seventy-nine participants for the CLA as of today and is getting enough business seniors to make one hundred.
2. Program assessment reports are due Monday. The committee will use the rubrics that the programs used to assess themselves with an additional space for general comments. The committee will look at three assessment reports, Math, Art History and HPE. Each committee member will fill out the rubric form for these three programs on Qualtrics which Rene will have up by Monday. All members of the committee have access to the TracDat program information. Chris will send us information on how to get to program mission statements, assessment outcomes and results, university theme mapping, and yearly assessment reports. The committee will meet next Friday at 11:30 in Lib 329 to discuss their findings with a view to norming the committee assessments.
3. The Spring Assessment Workshop will be held on June 4 from 4 – 6pm. Jim will bring the information item that is to be submitted to the Senate so departments will have some lead time to think about submitting student writing.
4. All assessment documentation will have a home somewhere in TracDat this includes Assessment committee documents and CLA reports and data.
5. Chris will work up a report on this year’s assessment data.

The committee will meet next April 19 at 11:30 am in Lib 329.