# Assessment Committee Meeting – Minutes

January 24, 2014 | 11:00 – 12:10 pm |Library 329

Attendees: Jim Hatton, Craig Stillwell, Jamie Vener, Dorothy Ormes, Hart Wilson, Sue Walsh, Mark Krause, Kristin Nagy-Katz, Laura Young

1. Unfortunately Peg can’t make the meetings because of a class. Jim will ask Peg if she can find a one term replace from the fine arts or other program. Peg couldn’t find someone.
2. Jim will take an information item to the Senate announcing a roll-out of Senior Writing University-wide Assessment. Included will be our rubric and the instructions to the programs. Kristin and Hart will help Jim compose the documents.
3. Program Review guidelines have gone out. Jim and Kristin will develop a questionnaire about what data is being collected and give it to the programs in the middle of the term. We will use that information to inform our winter assessment workshop. Sue will be sure that the houses and potential houses and the honors program come to our workshops. One idea for the Winter Workshop was a presentation how Ireports is used to garner assessment data.
4. We found that the rubrics are usable based on application to the three writing samples. Kristin and Jamie will tweak the language slightly. For the most part committee members agreed on their evaluations of the papers.
5. Dorothy gave an update on the information literacy rubric. It has been referred to a committee of librarians who will try to make it applicable to other than strictly scholarly work and to move away from strictly numerical goals. After the librarians use their rubrics on the writing samples they will report to the assessment committee who will include their findings in a final report.
6. Sue asked that the Assessment Website be put on the agenda for next meeting.