**Minutes: Faculty Development Committee**

February 16, 2010

Present: Tracy Templeton, Alena Ruggerio, Paul Steinle, Daniel Kim, Dustin Walcher, Dan Wilson, Erika Leppmann, Wilkins-O’Riley Zinn

1. **Approval of last meeting’s minutes**

A. On minutes point 3b: Erika and Daniel did not send a message on behalf of the committee to help one PDG applicant to submit stronger proposals in the future.

B. Zinn pointed out that this issue has come up in other contexts. It might be part of the Faculty Development Committee’s task to explore something to support faculty in the writing of applications such as this. Zinn could consult with us for a training next year possibly and/or add hints on the CTL website.

C. Erika commented that this brings up a question about the charge of this committee. Alena responded that the Provost believes our charge is more than apportioning money.

 D. Paul and Dan: We could include with the call for applications a FAQ sheet with “most common pointers” for success.

 C. Daniel moved to strike 3B from the November 17th minutes. This motion was approved.

 D. The minutes as amended were approved by acclimation.

1. **Report on the President’s Mini-Grant to the committee:**

The President accepted FDC’s recommendations.

1. **Discussion about Younghee Kim’s Carpenter II transfer:**

She requested to transfer her Carpenter II Grant she received for this year to a different conference. The committee approved her request.

**4. Discussion about purpose of Carpenter I**

After much discussion, the conclusions were:

 A. A straw poll was taken on the issue of whether or not future Carpenter I applications would give preference to those pursuing degrees. The Carpenter Foundation has made it clear that we have the latitude to decide this issue ourselves based on what’s best for students, faculty, and the campus. This year, we will give preference to terminal degree seekers because of the wording in this year’s call, but a consensus about next year’s prioritization was not reached.

 B. There was widespread agreement that better communication was needed with the faculty to tell them that Carpenter I was appropriate to fund scholarship projects, not just completing ABD work.

 C. We will pick up with the following discussion next time: if we take a wider view of the research Carpenter I’s could support, how is this different from the PDG? We need to brainstorm and consult with our colleagues, and then bring to the next meeting the language of Carpenter I and PDG side-by-side.

 D. Erika: Once we have clarified our criteria and expectations, we need a form that lists all five sources of funding available, explains the timelines, and provides tips for successful applications. Zinn: This should be highlighted on CTL website.

 1. PDG

 2. Carpenter I

 3. Carpenter II

 4. President’s Mini-Grant

**5. Distribution of $25K to one Carpenter I and two Carpenter IIs**

Really $29K will be available because $4K carried forward from last calendar year. The Carpenter calendar period goes from July 1 to June 30. The committee approved the following allocations for this year:

Carpenter I (apps coming in winter 2010): $11,500

Carpenter II –1 (apps coming in spring 2010): $7,500

Carpenter II –2 (apps coming in fall 2010): $10,000

This is a one-year policy decision based on the circumstances this year. It is not intended to set precedent and will need to be reevaluated each year in case PDA and/or PDG disappears out of the budget. The reason why the committee allocated more fund in Carpenter II-2 than Carpenter II-1 is because statistically there are more applications for Carpenter II-2, which is solicited in fall term.

**6. Carpenter I Grant Decision:**

We agreed to fully fund the top three requests.

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicants** | **Requested($)** | **Granted ($)** | **Note** |
| Michelle Frazier (nursing) | 5,000 | **5,000** | Ranked second |
| David Carter (Crim) | 2,000 | **2,000** | Ranked first |
| Prakash Chenjeri (Philosophy) | 4,500 | **4,500** | Ranked third |
| Dennis Dunleavy (Comm) | 5,000 | **0** | Withdrawn application |
| (Brian Fedorek) (Crim) | 2,000 | **0** | Late application and not accepted by FDC |
| Total | 18,500 | **$11,500** |  |

**7. CTLA Report:** Zinn

 A. Adjunct professional development for networking, getting current information, meeting regularly first Saturday of each quarter.

 B. She highlighted upcoming events.

C. She is identifying useful links for CTL website, and SOU will be separating out Assessment from Teaching and Learning on the website.

 D. Small Group Instructional Diagnosis (SGID). Collecting recommendations for faculty facilitators and beginning training. There are also SGIDs done online.

 E. How will SoTL develop? Not sure. As departments are working on their slices of the cube, discussion focuses on how to count nontraditional work. Discussion framed by Boyer’s model of four kinds of scholarship.

8. **Next meeting**? Tuesday, March 2nd in LIB 216 regarding PDG applications.