# Assessment Committee Meeting – Agenda

April 1, 2016 | 11:00 - 12:30 pm |Library 329

Possible Attendees: Jim Hatton, Kristin Nagy Catz, Craig Stillwell, Jamie Vener, Dorothy Ormes, Hart Wilson, Jody Waters, Rene Ordonez, John Taylor, Heather Buchanan, Dale Vidmar, Lee Ayers

1. Oral communication survey – The committee will design a pilot process for a university-wide oral communication assessment.
2. Senior writing:
   1. We will hear a proposal from our subcommittee (John, Lee, and Jody) on a strand “K” – senior level critical thinking with writing, speaking, quantitative literacy.
   2. Changing the rubric – Hart and Kristin with input from the USem group will recommend changes to the rubric.
   3. Ideas for the spring workshop: So far: Include a short presentation from Dale on his interaction with the business department. Another idea: Have groups work together to develop prompts that require critical thinking and IL skills.
   4. Repository for exemplars: Did we decide on S: drive or to use the library repository for capstone papers?
   5. Develop a proposal that professional development money be allocated for improving senior level writing.
3. Planning for the CLA – We will be contacting programs to send cohorts of students. The programs will be picked at random. – progress?
4. Library suggestion: Professional development targeting improvement of the capstone papers provide for faculty who teach Capstone classes or classes that provide the senior writing samples. This could be in the form of a workshop concentrating on but not limited to some of the following:
   1. - Review scores from the past two years.
   2. - Review guidelines for senior writing samples.
   3. - Disseminate and review the assessment rubrics.
   4. - Distribute and review samples of exemplary papers. Make papers available through the institutional depository to both faculty and students.
   5. - Set a modest goal for improvement and steps to accomplish the goal.

On-going (so we don’t forget)

* Portfolios
* University Studies – Houses are doing strand writing which is being assessed. Lee will report back to the committee. The University Studies committee is revising forms to be sure foundational skills are still being assessed. – see topic 1
* Communicating with our students – Language from the catalog:

**Assessment**

SOU is committed to improving the quality of instruction by assessing student outcomes. The University determines the progress of the learning process by relating outcomes to clearly defined learning objectives. During their collegiate careers, students actively participate in the outcomes assessment process. Student participation contributes to curriculum design and the evolution of the learning community.

John is working on some kind of document or other means on what graduates have to learn for his program.