# Assessment Committee Meeting – Minutes

September 30, 2016 | 11:00 - 12:30 pm |Library 329

Attendees: Jim Hatton, Kristin Nagy Catz, Craig Stillwell, Lee Ayers, Dorothy Ormes, Hart Wilson, Jody Waters, John Taylor, Heather Buchanan

1. Membership and meeting times. (Terms updated for 2016)

Member list: Jim Hatton(1 yr), Kristin Nagy Catz(in perpetuity), Craig Stillwell(1 yr), Lee Ayres(in perpetuity), Jamie Vener(0 yr), Dorothy Ormes(0 yr), Hart Wilson(as long as she can take it), Jody Waters(in her job description?), Dale Vidmar(honorary), Rene Ordonez(2 yrs), Erin Wilder(1 yr), Chris Stanek(always in absentia), , John Taylor(1 yr), **The terms of the faculty members were verified. Our Library representative’s (Dorothy) term is up. She will go back to her library group and most likely be selected to serve again. We need two new faculty members – one to replace Jamie and another one to bring us up to our proposed (due to the new division structure) size. Jim will contact David Humphrey and Scott Rex. Our student from last year, Heather Buchanan, will be attending again this year. It is possible that the student government will also send someone. The more the merrier.**

Election of chairperson - **Jim**

Meeting times: **Every other week starting today**

Goals for this year

Framing Device - As we go about our business and focus on learning outcomes we will use “teaching for student learning and success” as a framing device.

**We discussed our goals for this year and modified the list below with comments all in boldface.**

Goals:

* Perform Institutional senior writing assessment now including a QL component ~~first quarter.~~ **We will aim to be doing this assessment over the December break. Kristin, with the help of her PEAK student, will provide us with the numbers.**
  + Change rubric – Hart and Kristin – **They will report back next time.**
  + Save exemplars **– We will intentionally save this out during this year’s cycle. Any from last year will be accepted if a committee member identifies them.**
  + **University studies will be looking a FUSE vs. Senior Writing for identified students.**
  + Close the loop
    - Professional development **– We hope to publicize opportunities.**
    - Train writing tutors **– We will do this.**
    - Library’s plans – **The library has some specific plans. Dorothy will report.**
    - Faculty development through MultiState Collaborative **– There is a current (Oct 28-29) opportunity to learn about assessment design in Portland.**
* Academic Program Review process resumes this year.
  + We await the Accreditation team’s recommendation. **– We will start this process in the winter with a workshop in January.**
* Implement an institutional oral communication assessment.  **– We work on this this fall as much as possible.**
  + Debrief
  + Review report
  + Plan
* Organize three assessment workshops – ~~possibly the fall workshop a response to the accrediting team’s recommendations.~~ **Recommendations are unlikely to appear in any definitive form until winter. We will not have a fall workshop but one in January and then one in spring.**
* Maintain our vision for eventual use of portfolios ~~as an institutional assessment device.~~  **The CIS is supporting requests for portfolio assistance but not pushing for institutional adoption.**
* Work with the university studies people as they design assessments for the integration strands. **The University Studies Committee has a five year review cycle.**
* CLA – Nevermore. **The reasons for this are in the accreditation document. This will be brought to the committee and entered in the minutes.**
* Standardize analysis of rubric data **– Currently Jim’s obsession.**
* Communicate to our students the work of the assessment committee. **– We will keep this in mind.**
* Others? **1) SOU will be participating in ETS pilot test of an assessment of civic engagement and cultural competency. 2) We may have some input into our one-year accreditation report. 3) We know that students are encourage in some classes to express their thoughts via digital(video) media and in other ways. In the future (near?) the committee will have to grapple with assessing these types of product for critical thinking and communication competency.**

1. Information
   * MultiState collaborative debrief – Kristin **Kristin will tell us what she found assessing student papers from other schools.**
2. Getting our processes in motion – Planning our second meeting. **– See next agenda.**