# Assessment Committee Meeting – Agenda

December 2 , 2016 | 11:00 - 12:30 pm |Library 329

Attendees: Jim Hatton, Kristin Nagy Catz, Craig Stillwell, Lee Ayers, Dorothy Ormes, Hart Wilson, Jody Waters, Rene Ordonez, John Taylor, Heather Buchanan

1. The committee will undergo a norming session under the direction of Kristin.
2. Jim met with Deb Brown about incorporating the writing rubric into writing tutor training which, by the way, is a two unit class. She is ready to go. Possibly a little bit of training in the winter and then infused into the next writing tutor class.
3. Senior Writing Assessment – Setting up: Norming, Qualtrix, moodle site, schedule etc. **Rene will use his system to select FUSE papers working with Lee and Kristen. The norming session will be on December 2 the date of our next meeting. Members can expect a sample paper or two from Kristen to read before the meeting. By that time, we should be ready to go – qualtrix built with additional question about exemplary papers and updated for the new rubric and the moodle topic built – Yeah Hart. Rene performed the amazing feat of enticing Jamie to return to the fold and join a rating team thus making 6 teams.**
4. Agenda for January workshop. **We are thinking about Feb 3 for our “January” meeting. We expect to cover response to the accreditation report and how we will be doing the Program reviews for this year.**
5. We will work on improving our oral presentation assessment.

Eventual To Do List – So we don’t forget.

1. Closing the loop for seniorwriting
2. Academic Program Review
3. Spring Oral Presentation Assessment
4. January and Spring assessment workshops
5. Standardize rubric analysis
6. Response to accreditation report recommendations
7. Communicate with our students.
8. ETS pilot
9. One Year Accreditation Report