# Assessment Committee Meeting – Agenda

January 27, 2017 | 11:00 - 12:30 pm |Library 329

Attendees: Jim Hatton, Kristin Nagy Catz, Craig Stillwell, Dorothy Ormes, Hart Wilson, Rene Ordonez, John Taylor, Heather Buchanan, Erin Wilder

1. Discuss progress on assessing the Senior Writing and the FUSE papers. Hoping to be done by February 13. **People were at various stages. Kudos to those overachievers – Craig and Erin. We are still having difficulty with reflection type papers. Also the jump from 1 to 2 seems too large.**
2. How to deal with creative writing papers.
3. Agenda for January workshop. Will we be ready for this? We are thinking about Feb 3 for our “January” meeting. We expect to cover response to the accreditation report and how we will be doing the Program reviews for this year.  **We will postpone the meeting to at least the beginning of March. Too many unknowns coming out of the accreditation process. We are thinking about the possible necessity for responding to the recommendations by changing our academic program review form or even process. Kristin will arrange a meeting with Jim and Jody if we need to respond through the work of our committee.**
4. Discuss this year’s academic program review – closing the loop. **It is clear we will be discussing how to close the loop.**
5. Discuss how to improve the oral presentation assessment.
	1. Scheduling presentations. **We want to see capstone presentations in the winter. Kristin will email the chairs asking if they have any capstone presentations or the like in the winter term. For the spring assessments we will gather all the times and dates and meet and assign teams based on their schedules. We will have to take a survey early spring term to get the info. This will require each committee member getting the info from departments as we did last year. We will talk to the SOAR faculty members to be sure the times for their students’ presentations are accurate.**
	2. Improvements to the rubric. **The rubric was too narrow for the variety of presentations last spring. We can improve the rubric by splitting the first category into two pieces as we did with the writing rubric. A central focus/stated purpose section and a subject knowledge section. John will broaden the visual aids section to account for the possibility of visual aid heavy presentations. Kristin will correct the rubric and put it up in google docs. Jim will bring a summary of our comments from last year to the next meeting to be sure we haven’t missed something.**

Eventual To Do List – So we don’t forget.

1. Closing the loop for senior writing
2. Academic Program Review
3. Spring Oral Presentation Assessment
4. January and Spring assessment workshops
5. Standardize rubric analysis
6. Response to accreditation report recommendations
7. Communicate with our students.
8. ETS pilot
9. One Year Accreditation Report