# Assessment Committee Meeting – Minutes

March 10, 2017 | 11:00 - 12:30 pm |Library 329

Attendees: Jim Hatton, Kristin Nagy Catz, Craig Stillwell, ~~Dorothy Ormes~~, Hart Wilson, John Taylor, Heather Buchanan, Lee Ayers, Jody Waters, ~~Rene Ordonez~~, Erin Wilder

Meeting rooms and dates for spring term. April 7– Lib 329, April 21 – Lib 119, May 5 – Lib 329, May 19 – Lib 216 June 2 – Lib 329

1. Workshop Agenda – Kristin and Jim

**Jody will go over accreditation recommendations. Kristin will discuss the Multistate Collaborative and then facilitate a discussion of closing the loop. Jim will discuss preliminary results from the writing and talk about the Academic PR for this year.**

1. Winter oral presentation assessment – ready to go? **Reminder to inform your capstone faculty for the ones your will attend.**
2. Brief check in. Has everyone completed assessing the Senior Writing and the FUSE papers? Let’s get them in. **All done at this point.**
3. Closing the loop for senior writing – **Ideas from a brief brainstorming session:**
   1. **Get feedback from people using our rubric.**
   2. **There is a mismatch with our requirements and the actual submissions.**
   3. **Look at prompt – maybe only to see if potential submission is suitable.**
   4. **List which didn’t meet the criteria.**
   5. **FUSE – addressing QR?**
   6. **Poll the submitters about their revision process.**
   7. **Have a senior writing workshop at the instructional workshop. (Put on first agenda for next year.)**
4. Plans for spring

Eventual To-Do List – So we don’t forget.

1. Jim’s Suggestions for new rubric categories:
   1. Clueless
   2. Aware of it
   3. Working on it
   4. With it
   5. On top of it.
2. Academic Program Review
3. Spring Oral Presentation Assessment
4. Spring assessment workshops
5. Standardize rubric analysis
6. Response to accreditation report recommendations
7. Communicate with our students.
8. ETS pilot
9. One Year Accreditation Report