# Assessment Committee Meeting – Minutes

January 12, 2018

| 11:00 - 12:30 pm |Library 329

Possible Attendees: Jim Hatton, Kristin Nagy Catz, Craig Stillwell, ~~Lee Ayers~~, Dorothy Ormes, ~~Hart Wilson~~, Jody Waters, Dylann Loverro, Christina Richardson, ~~Shanell Sanchez~~, Erin Wilder, Michael Stanfill, Rene Ordonez.

1. Institutional senior writing assessment – Review our progress.
   1. How is it going? **One team is done, another half done, and the rest made appointments with each other. Members were reminded to accumulate general comments about the process to share with the committee and also reminded to make their comments on the team surveys so that the papers could not be identified individually.**
   2. Any general comments being careful not to influence assessers.
   3. To be done by Jan 29? **We changed this date to Jan 30.**

**Items 2, 3 and 4 where discussed in aggregate. The upshot:**

* + 1. **Workshops to help programs, academic and nonacademic, to align their outcomes to the new core themes and record them in TradDat will be held during the winter term facilitated by Chris and Kristin. Members are encouraged to look in TracDat under Outcome Mapping -> Related themes to see the new core themes.**
    2. **There will be no winter workshop facilitated by the Assessment Committee.**
    3. **Existing program student learning outcomes will “fit” in the new core theme scheme (nice rhyme) but we can expect to have new program outcomes constructed to “fit” the additional themes.**
    4. **The continuous improvement paradigm still holds for all outcomes.**
    5. **The academic program reviews will be substantially similar to last year’s with the addition of a narrative on how the program adjusted to the new core themes. The members of this committee will try to construct such a narrative for their programs to see how this will work.**
    6. **Jim will review the committee’s report on the academic program review process from last year and bring suggestions for improvement to our next meeting.**

1. Winter workshop discussion
   1. Changes due to the new mission – Kristin and Jody
   2. TradDat workshops
   3. How to help programs adapt to the new changes? Try it ourselves? Impart what we learned at a workshop?
2. Plan transition to new mission
   1. Expectations
   2. Timing
3. Academic Program Review
   1. Review our intentions from last year
   2. What do we want this year?
4. Plan oral presentation assessments for winter term.
   1. **Kristin will survey the programs for a list of capstone presentations for the winter term.**
   2. **Kristin will run a norming session.**
   3. **Jim will review our report on oral presentations and bring suggestions for improvement to the committee.**