# Assessment Committee Meeting – Minutes

February 23, 2018

 | 11:00 - 12:30 pm |Library 329

Possible Attendees: Jim Hatton, Kristin Nagy Catz, Craig Stillwell, Lee Ayers, Dorothy Ormes, ~~Hart Wilson~~, Jody Waters, Dylann Loverro, Christina Richardson, Shanell Sanchez, ~~Erin Wilder, Michael Stanfill~~, Rene Ordonez.

1. Plan oral presentation assessments for winter term.
	1. Kristin will survey the programs for a list of capstone presentations for the winter term. Kristin will put an updated sign up list on google drive. Each member commits to two hours of presentation evaluation. They need to be sure that they will be working with another team member for the visits. **Members are signing up**
	2. Kristin will run a norming session. February 23. The members will review the rubric before the meeting. **We viewed, rated and debated a 17 minute business capstone presentation.**
	3. It is expected that we might be making changes to the rubric as a result of the norming session. **Small changes will be made to the QR rubric.**
2. Quick look at Senior Writing data if time
3. Lee included assessment in the maximums document – wow! **Jim remarked about this.**

All the below tabled.

1. MSC News – Kristin update on them using one of our student papers. One business and one economic paper. Still needs ok to be used. Jody and Kristin working on this?
2. Institutional senior writing assessment – Review our progress.
3. Academic Program Review
	1. Review a revised document and rubric – Jim
4. Winter workshop – What is happening? – Kristin They are scheduled**.** Note that our first year accreditation report has been accepted.Jim took a look.
5. Should we meet on March 23?