# Assessment Committee Meeting – Minutes

April 20, 2018

 | 11:00 - 12:30 pm |Library 329

Possible Attendees: Jim Hatton, Kristin Nagy Catz, ~~Craig Stillwell~~, Lee Ayers, ~~Dorothy Ormes~~, Hart Wilson, ~~Jody Waters~~, ~~Dylann Loverro~~, Christina Richardson, Shanell Sanchez, Erin Wilder, ~~Michael Stanfill~~, Rene Ordonez.

1. Academic Program Review –Kirstin.
	* Norming session – Committee members will bring their ratings for the Norming program review which accompanies this agenda using the rating sheet also attached. **Absent members will need to contact Kristin to be normed. We noticed that the new line on the rubric should have been shifted one left with the robust category defined as completed new themes with measures. We will address this with our comments. Comments on all lines will be very helpful to Kristin as she meets with the programs.**
	* PR’s due April 16 – Verify the teams. Discussion of due date. **All teams (same as the senior writing themes) will sign up for two programs initially. Jim and Kristin will also pair with Hart. We would like to have the two done by next meeting. Kristin will give the files to Hart who will put them on our moodle site.**
	* Definitive list of programs? **The change to ES has been made.**
	* Look at qualtrics survey team report. **We looked through the survey and added another entry in the list of deficiencies to account for the possibility that the new themes were not addressed.**
2. Oral presentation assessments plan for spring term. – Include USem? **We will include USem like any other program but will not include their results in the senior oral presentation report. This way they can get some feedback.**
3. Senior writing results. Maybe Jim and Rene could talk. **We will schedule.**
4. **Dale will come to the next meeting with the senior writing IL results.**
5. Spring workshop scheduling? Plan the agenda.
	* Will be held June 1 12-4?
	* May have to be in the white board room
	* Will cover Senior Writing, Program Reviews, Some words about Oral Presentations, and possibly a presentation on sharing new outcomes.
6. Anything else?