# Assessment Committee Meeting – Minutes

April 6, 2018

| 11:00 - 12:30 pm |Library 329

Possible Attendees: Jim Hatton, Kristin Nagy Catz, Craig Stillwell, Lee Ayers, Dorothy Ormes, Hart Wilson, Jody Waters, Dylann Loverro, Christina Richardson, Shanell Sanchez, Erin Wilder, ~~Michael Stanfill, Rene Ordonez.~~

1. Oral presentation assessments for winter term.
   * Debrief. **It is sometimes unpredictable how many presentation we will see when we sign up for two hours. Many students seemed to just flash through the references. We might mention this at the spring workshop. We discussed knowing about the assignment. The upshot was that in our comments we should mention how the intention of a particular talk wasn’t clear. We will give feedback to the programs on oral presentations like we do with senior writing.**
   * Planning for spring assessments. **We were unclear whether to include freshman presentations. Craig will talk with the USem people. Kristin will set these up as usual. We will use the same qualtrics survey as winter to enter our data. We will be going to SOAR talks. The process will be the same as winter with sign up and teams of convenience.**
2. Overview of senior writing results. Items from our discussion
   * Information literacy assessment update. **Beginning very soon.**
   * Jim was overgeneralizing and ignoring sampling variation. Rene will take a closer look at the data. **Waiting for Rene.**
   * Jim will send the business results to Rene. **Done.**
   * Jim will bring a sample of papers that needed more revision to the next meeting, so we can see how they could be improved. One from each team is posted on the moodle site. **After an insightful discussion, we defined “Needing Revision” as “paper looks like a draft”. This could mean many mechanical errors or lack of organization or flow for example. We need to keep in mind that a student’s achievable level of performance is not necessarily the top level.**
   * Because, for instance, we might have subconsciously rated FUSE papers differently, next year we will have the major blind to the raters.
3. Academic Program Review – Guides and evaluation documents out. What needs to be done?
   * Qualtrics Survey needs to be built. **Hart is back!!!**
   * Teams need to be formed. **Same teams with Hart helping pick up the stranglers. People will not review any program to which they have a connection.**
   * Norming at the next meeting. **Kristin will organize this.**
   * **PR’s are due April 16.**
4. Spring workshop scheduling? Plan the agenda.
   * **Will be held June 1 12-4?**
   * **May have to be in the white board room**
   * **Will cover Senior Writing, Program Reviews, Some words about Oral Presentations, and possibly a presentation on sharing new outcomes.**
5. Anything else?