**Curriculum Committee**

Monday, February 19, 2018

**Present:** Andrew Gay, John Sollinger, Emily Miller-Francisco, Anna Oliveri; Jody Waters, Lee Ayers, MaryAnn Neely, Katrina Highland.

**Guests**: Rene Ordonez, Pavlina McGrady, Scott Rex

The meeting began at 9:28am.

The minutes from the February 12 meeting were accepted.

**BUSINESS**

Ordonez said that he and Highland met after last meeting to resolve some of the issues raised. They agreed that the program does not need to list the full USEM 101-103 sequence in prerequisites, so only USEM 103 will be listed. It was also agreed to strike proposed prerequisites which are unenforceable, see below for the corrected prerequisites:

* BA 402 – BA 285, 324, 330, 374, and 382.
* BA 409 – BA 285, 324, 330, 374, and 382.
* BA 427 – BA 324 and Senior standing or above.

McGrady discussed the proposed new Sustainable Tourism course, BA 411. She said that the courses in the Hospitality and Tourism concentration don’t currently include a significant focus on tourism. This course will be more focused on tourism and better suit the program than current offerings. She also said that with its focus on sustainability, the course is in line with the strategic goals of the university. The program is hoping it will be approved for University Studies - I Strand. It will be a required class, taking the place of the BA 446, Retail Management, which will now be an elective. Gay noted that the course has no prerequisites and asked if any student should be able come into the class and succeed, McGrady said yes, outside of being a Junior or above, that’s right. Waters said looking at the predicted enrollment, if it’s an I Strand course it will likely have larger enrollment than currently predicted. McGrady said that hasn’t been an issue with her other sustainability classes. Waters suggested that assuming an enrollment of 45 students may be better. Ordonez said the program can offer the course more than once if there is more demand. Gay asked how many students take the Hospitality and Tourism concentration and wondered if there was any concerns about those students not being able to get in to the course. McGrady said there are currently about 30 students in the concentration, and there shouldn’t be any issue with them being able to get into the course. Smith said that it seems like if the course is approved some other programs may want to list it as an elective elsewhere in the catalog.

Smith/Sollinger moved to approve the proposed changes in Business; the motion passed 5Y/0N/0A.

Sollinger asked about the status of BA 208 and 311, which were discussed last week. McGrady said that it was decided to alter the proposed changes to remove the mention of the simulation element in BA 311 and remove “Management” from the renaming of BA 208. These changes are included in what was approved in the above vote.

**ENGLISH**

Scott Rex discussed the proposed changes in English. He said a lot of the proposed changes are cleanup, and there has been some discussion around what is enforceable. Highland said she had spoken with the program chair, Alma Rosa Alvarez, and it was decided to keep the unenforceable prerequisites in the catalog in the language about program requirements, but not to add them to each course. She added that it was agreed to add sophomore standing or above as prerequisite for all 300 level English courses.

Neely mentioned that the requirements for the English major call for 8 elective credits of 400-level literature courses, but it does not list which 400-level English courses are considered “Literature” courses. Waters agreed that listing the courses that meet this requirement will make it easier for students to know what they need to take. Rex said that he didn’t anticipate any objection to providing a list.

Highland said that ENG 456 and 499 both include ENG 300 as a prerequisite, but the course is proposed to be deleted, so it should not be listed as a prerequisite.

Smith asked about the proposed new Language of Food course, ENG 496, wondering if it is the same course that Ed Battistella has been teaching. Rex said yes. Waters noted that the new course proposal does not include any documentation of conversations with other programs regarding external impact. She said this issue is not specific to this program, it seems that we don’t see that part of the form addressed anymore. Smith said that issue is part of why he asked his question; he knows Ed Battistella teaches a language of food course, so if it was someone else trying to teach a food language course that would be an issue. Ayers said the course was approved for H strand.

Smith asked about the proposed new Language of Law course, English 497. He raised the same issue regarding whether the program talked to CCJ. Waters said she is becoming increasingly unsettled by the degree to which we enforce that requirement for communication with other programs who may be affected. Smith said issues can also arise when another program includes a course in their requirements; sometimes the instructor doesn’t know their course is required for other majors. Ayers added that as an H Strand course, this would be good for CCJ to know about.

M-F/Sollinger Moved to approve the changes in English, including the following amendments:

* English will provide a list of 400-level literature courses that fulfill the elective requirement;
* ENG 300 will be removed from prerequisites;
* All 300-level English courses will have Sophomore standing or above as a prerequisite;
* The unenforceable prerequisites for 300-level English courses will be listed in the requirements section, but not the individual courses.

The motion passed, 5Y/0N/0A.

The meeting ended at 9:52am.