

Southern Oregon University Work Study Student Time Sheet

(Please Print Name) Last _____ First _____ Student ID No. _____ Job Type _____
 Rate of Pay: _____ Payroll Period Ending 12th day, Month of _____, 20_____

MO	DAY	IN	OUT	HRS WKD
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
	23			
	24			
	25			
	26			
	27			
	28			

MO	DAY	IN	OUT	HRS WKD
	29			
	30			
	31			
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
TOTAL HOURS WORKED THIS PERIOD				

For Payroll Use Only: Position/Suffix: _____

Earn Code: _____

_____ HRS @ \$ _____ PER HOUR = \$ _____

I certify that the hours indicated on this time sheet are correct.

Student's Signature Date

WORK STUDY BALANCE

Previous month's balance _____
 Less this month's wages _____
 Ending Balance _____

Index Code: _____

I certify that the hours indicated on this time sheet are correct and that the work was satisfactory, unless otherwise stated.

Supervisor's Signature Date

